



MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

WEDNESDAY, APRIL 6TH, 2022

5:30 P.M. – REGULAR BOARD MEETING

Parker High School – Library

1600 S Kofa Ave - Parker, AZ 85344

MINUTES

NOTE: The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

NOTE: The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney.
IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY.

CALL TO ORDER

Board Chair Moss called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

Board Chair Moss led the Pledge of Allegiance.

ROLL CALL

Board Members Present:

Armando Heredia

Tom Duranceau

Jim Cave

Gordan Groat

Sarah Hall *telephonic*

James Brewer *telephonic*

Jon Moss *telephonic*

Others present: Superintendent West, Bev Goolsby, Thomas Vandegrift, Tony Mallinger, Marsha Becker, Gina Covert, Cassie Vroegh, Kim Santangelo, Jackie Reaves, Richard Lamb, Emanuel Munoz

CALL TO THE PUBLIC

None.

AGENDA MODIFICATIONS

No modifications

WAIVER MOTION:

Motion: Board Member Groat made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Cave, Hall, Heredia, Duranceau, Brewer, Groat, Moss. NAYES: None. **MOTION CARRIED.**

SUPERINTENDENTS REPORT

Superintendent West reviewed her monthly events to include district operations, travel and legislative items. Congratulations to Mr. Mallinger for his Teacher of the Year award at Parker High School.

CTE DIRECTOR REPORTS

As included in the Board packet.

WOW AWARDS

CTE Director Mr. Mallinger presented the WOW award to Jackie Reaves, Parker High School Hospitality and Business Management instructor and FCCLA advisor.

GOVERNING BOARD MEMBER REPORTS

None.

ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

Board Member Duranceau asked that Item #3 be withdrawn for discussion.

CONSENT AGENDA

- 1. Approve WAVE District operating expense vouchers and payroll vouchers.**
- 2. Discussion and possible action to approve the minutes of the March 2nd, 2022 Regular Board Meeting.**
- 3. Discussion and possible action to approve the WAVE Academic Calendar for the 2022-2023 school year.**
- 4. Discussion and possible action to approve the WAVE Central Campus proposed fundraiser for the 2021-2022 school year.**

Motion: Board Member Duranceau made a motion to withdraw Item #3 for further discussion and approve Items #1, 2 & 4 as presented. Board Member Hall seconded the motion.

Vote: A vote was taken on the motion. AYES: Cave, Hall, Heredia, Duranceau, Brewer, Groat, Moss. NAYES: None. **MOTION CARRIED.**

Supt. West noted the calendar aligns with Lake Havasu Unified School District FY23 calendar. The January Board meeting was moved on the calendar to when all districts were back in session instead of the regular timeframe. This change can be discussed/confirmed at a later date.

Motion: Board Member Duranceau made a motion to approve Item #3 (calendar) as presented with no change to the January 2023 board meeting date at this time but to be discussed at a later time. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Cave, Hall, Heredia, Duranceau, Brewer, Groat, Moss. NAYES: **MOTION CARRIED.**

OLD BUSINESS

5. Discussion and possible action on items relating to school closures, Board meetings, school reopening and COVID19 pandemic related issues to include but not limited to:

Superintendent West provided the updated ADM and included communication from Governor Ducey's office terminating the public health emergency as well as the AZDHS supporting letter.

6. Discussion and possible action on the WAVE Central Campus roof project.

Supt. West has been meeting biweekly with CORE/SPS+ to get updates. We have received the letter from Unisource releasing WAVE from their original solar obligations. There will be a site walk on April 7th for subcontractors, CORE and District staff.

NEW BUSINESS

7. Discussion and possible action on approval of Special Projects Proposal from Lake Havasu High School.

Mrs. Becker presented the LHHS Special Projects funding request to remodel an outdated home economics classroom. The Board had questions regarding plans for electrical, plumbing, internet, etc. They also wanted to make sure this room would be part of the CTE Department programs and not turned into general education classroom. Mrs. Becker confirmed this room is located in the section of school that is primarily CTE related programs and does not see an issue as they are in need of CTE classroom/lab space due to increased demand. LHUSD is supportive and offered funding as well.

Motion: Board Member Heredia made a motion to approve the Special Projects for Lake Havasu High School, not to exceed \$100,000 to remodel CTE classroom/lab space as presented. Board Member Groat seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Cave, Duranceau, Heredia, Brewer, Groat, Moss. NAYES: None. **MOTION CARRIED.**

8. Discussion and possible action to approve Memorandum of Understanding Rural Innovation Stronger Economy (RISE) Grant Project

Superintendent West presented the MOU in partnerships with MCC. It does not request any funding from WAVE and is simply asking that we support this through our existing partnerships.

Motion: Board Member Cave made a motion to approve the RISE Memorandum of Understanding with Mohave Community College. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Cave, Duranceau, Hall, Heredia, Brewer, Moss, Groat. NAYES: None. **MOTION CARRIED.**

9. Discussion and possible action to approve insurance benefits for the 2022-2023 school year.

Supt. West and the Board discussed the insurance premium increase of 2.8%. She recommended the insurance increase be funded from the Classroom Site Fund

Motion: Board Member Groat made a motion to approve the insurance benefits as presented for the 22-23 school year. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Groat, Moss, Cave, Duranceau, Hall, Heredia, Brewer. NAYES: None. **MOTION CARRIED.**

10. Discussion and possible action on changes to the salary schedule for the Business Manager/Operations Specialist position for the 2022-2023 school year.

Supt. West had reviewed our current salary schedule and the research she had conducted leading to her recommendation. The schedule was last adjusted in 2018. She recommended a \$5,000 increase to the base as well as revisions to the educational lane changes on the schedule.

Motion: Board Member Groat made a motion to approve the changes to the Business Manager/Operation Specialist salary schedule for the 2022-2023 school year. Board Member Brewer seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Hall, Heredia, Brewer, Groat, Moss, Cave. NAYES: None. **MOTION CARRIED.**

11. Discussion and possible action to approve the hiring of Naydid Penaloza as the District Business Manager/Operations Specialist.

Superintendent West recommended the hire of Ms. Penaloza starting in September 2022. Mrs. Goolsby will cover the period between July 1, 2022 to Sept 2022 when Ms. Penaloza can start. Ms. Penaloza will be placed on Step 3 (prorated for start date) and given credit for certificates/degrees earned prior to her start date.

Motion: Board Member Cave made a motion to approve hiring the WAVE Business Manager/Operations Specialist as presented. Board Member Groat seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Brewer, Duranceau, Hall, Groat, Moss, Cave. NAYES: None. **MOTION CARRIED.**

12. Discussion and possible action to hire Beverly Goolsby for the 2022-2023 school year as a part time as needed employee.

Supt. West reviewed the need for Mrs. Goolsby to be a part time, as needed employee for WAVE District. She will handle weekly tasks (approximately 19 hours per week) until Ms. Penaloza can start with WAVE and continue throughout the year as needed for support/training.

Motion: Board Member Duranceau made a motion to approve Beverly Goolsby as a part time as needed employee for the 22-23 school year at a rate of \$50 per hour. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Groat, Moss, Cave, Duranceau, Hall, Heredia, Brewer. NAYES: None. **MOTION CARRIED.**

13. Discussion and possible action on salary and benefits for WAVE Support Staff for the 2022-2023 school year.

The Governing Board asked the superintendent to review support staff hourly rate in a prior meeting. She researched other entities and is recommending a \$2/hour increase for our current staff member. The funding increase will be supported through the Instructional Improvement Fund to the extent possible with the goal of not impacting M&O for FY22-23. Additional compensation from ESSER and Classroom Site Fund will also be proposed.

Motion: Board Member Brewer made a motion to approve the salary increase for the WAVE Support Staff position as recommended. Board Member Hall seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Groat, Moss, Cave, Duranceau, Heredia, Brewer. NAYES: None. **MOTION CARRIED.**

14. Discussion and possible action to allow WAVE administrative staff the option to hire a part time as needed position for custodial services at WAVE Culinary Campus – Lake Havasu for the 2022-2023 school year.

Mrs. West apprised the Board of her rationale for this position and if unable to find the right candidate then the services will continue to be an outside vendor. She recommended \$20/hour with no benefits for up to 10 hours per week.

Motion: Board Member Heredia made a motion to approve hiring our own WAVE custodial staff part time as needed as presented or, if needed, stay with contracted services. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Hall, Groat, Moss, Cave, Duranceau, Brewer. NAYES: None. **MOTION CARRIED.**

15. Discussion and possible action on salaries and benefits for WAVE Program Coordinator and Support Services Coordinator positions for the 2022-2023 school year.

The Board approved a new salary schedule for these positions last month. In order to prevent compression to our current Program Coordinator, Supt. West recommended a \$4,200 salary adjustment increase. She also recommended making the current data stipend part of her contracted amount. These tasks are now part of both positions regular job duties.

The Supt. also recommended using \$3,000 from Classroom Site Fund for each position's base pay. And, pending grant approval, we are hoping to fund a portion of the new Support Services Coordinator position from the EPU grant for FY22-23 to lessen the impact to M&O.

Motion: Board Member Hall made a motion to approve moving the current Program Coordinators data stipend into salary, a salary adjustment increase to the current employee of \$4200, using \$3000 of Classroom Site Fund monies for both the Program and Support Services Coordinator salaries and funding a portion of the Support Services Coordinator position from the EPU grant pending grant approval. Board Member Groat seconded the motion.

Vote: A vote was taken on the motion. AYES: Hall, Groat, Heredia, Moss, Cave, Duranceau, Brewer. NAYES: None. **MOTION CARRIED.**

16. Discussion and possible action on salaries and benefits for WAVE Certified staff for the 2022-2023 school year.

Mrs. West presented the Certified Salary Schedule requesting the base be increased to \$46,000, which is an increase of \$4,000. She also recommended a \$4,000 salary adjustment increase to each of the certified instructors to prevent compression. The Board was concerned how current legislative proposals might impact these increases. Supt West noted that if this legislation passed WAVE would see a 5% decrease, but due to our conservative budget/spending we are in good standing to move forward with the proposal.

Supt West asked that these salary increases be funded from the Classroom Site Fund (\$3,000) and Instructional Improvement Fund (\$1,000) with no impact to the M&O budget.

Motion: Board Member Heredia made a motion to approve the increase to the base salary schedule of \$4000 and provide a \$4000 salary adjustment increase for current certified staff using the funds as presented. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Hall, Groat, Moss, Cave, Duranceau, Brewer. NAYES: None. **MOTION CARRIED.**

17. Discussion and possible action to approve recruitment/retention compensation for the 2022-2023 school year from ESSER funding.

Supt. West is asking that the FY22-23 staff receive a recruitment/retention stipend from ESSER funding similar to what was approved for the current year. The amount would be \$2,500 for full-time employees and \$1,250 for part-time employees. Payments would be made in December and June. To be eligible, employees must have worked the entire half of the year prior to payment.

Motion: Board Member Duranceau made a motion to the recruitment/retention compensation for the 2022-2023 school year from ESSER funding with the understanding there is no guarantee this stipend would be offered after FY23. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Heredia, Hall, Groat, Moss, Cave, Brewer. NAYES: None. **MOTION CARRIED.**

18. Discussion and possible action to accept the WAVE FY21 Annual Financial Audit and Compliance Questionnaire.

The FY21 Annual Financial Audit/Compliance Questionnaire was presented to the Board for acceptance. This is a new requirement this year. Supt. West was very happy with the audit, noted that there were very few findings and commended her staff for their hard work.

Motion: Board Member Duranceau made a motion to accept the WAVE Annual Financial Report and Compliance Questionnaire as presented by our contracted auditors. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Heredia, Hall, Groat, Moss, Cave, Brewer. NAYES: None. **MOTION CARRIED.**

19. Discussion and possible action on scheduling a Governing Board Budget Workshop meeting.

The Governing Board directed the Superintendent to bring back to the May meeting for discussion since the legislative session has not ended and could impact decisions.

20. Discussion of business manager's financial report. Information only.

The financial reports were presented along with Student Activity Account.

21. Receipts of articles and correspondence. Information only.

None.

22. Future agenda items.

Final Revised FY21-22 Budget, CORE project update, Superintendent salaries and benefits, FY22-23 Budget Workshop, Fire Explorer Academy MOU, calendar.

23. Motion to adjourn.

Motion: Board Member Cave made a motion to adjourn the meeting 6:52 p.m. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Groat, Duranceau, Heredia, Hall, Brewer, Cave, Moss. NAYES: None. **MOTION CARRIED.**

ADJOURNMENT

Dated this 6th day of April 2022.

Bev Goolsby, Board Secretary

Jon Moss, Board Chair

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.