



## MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

## WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

**WEDNESDAY, MARCH 2<sup>ND</sup>, 2022**

**5:30 P.M. – REGULAR BOARD MEETING**

**Mohave High School – Culinary Building  
2251 AZ-95, Bullhead City, AZ 86442**

## MINUTES

**NOTE:** The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

**NOTE:** The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney.  
*IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY.*

## CALL TO ORDER

Board Vice Chair Brewer called the meeting to order at 5:40 p.m.

## PLEDGE OF ALLEGIANCE

Board Vice Chair Brewer led the Pledge of Allegiance.

## ROLL CALL

### **Board Members Present:**

Sarah Hall  
Armando Heredia  
Tom Duranceau  
Jim Cave  
James Brewer

### **Board Members Not Present**

Jon Moss  
Gordan Groat

**Others present:** Superintendent West, Bev Goolsby, Thomas Vandegrift, Tony Mallinger, Marsha Becker, Gina Covert, Scarlett Vargas, Cassie Vroegh, Dave Connor, Dan Stickel, Faye Kidwell, Michele Leyendecker, Kim Santangelo.

**CALL TO THE PUBLIC**

None.

**AGENDA MODIFICATIONS**

No modifications

**WAIVER MOTION:**

**Motion:** Board Member Cave made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member Duranceau seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Cave, Hall, Heredia, Duranceau, Brewer.

NAYES: None. **MOTION CARRIED.**

**SUPERINTENDENTS REPORT**

Superintendent West thanked the public that attended. It is always a great turnout at CRUHSD. She reviewed her monthly events to include district operations, travel and legislative items.

**CTE DIRECTOR REPORTS**

As included in the Board packet.

**WOW AWARDS**

CTE Director Ms. Covert presented four WOW awards to retiring CTE staff: Dave Connor, Faye Kidwell, Dan Stickel and Mike Sullivan. They will be greatly missed by CRUHSD and the WAVE team.

**GOVERNING BOARD MEMBER REPORTS**

Board Member Cave attended a meeting with local Chamber of Commerce members and legislators. He spoke with Representative Kaiser who is a big supporter of CTEDs.

Board Member Duranceau thanked the CTE Directors for their monthly reports of what is happening on their campuses.

**ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

None.

**CONSENT AGENDA**

- 1. Approve WAVE District operating expense vouchers and payroll vouchers.**
- 2. Discussion and possible action to approve the minutes of the February 2, 2022 Regular Board Meeting.**

**Motion:** Board Member Hall made a motion to approve the consent agenda as presented. Board Member Heredia seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Cave, Duranceau, Hall, Heredia, Brewer.

NAYES: None. **MOTION CARRIED.**

**OLD BUSINESS**

- 3. Discussion and possible action on items relating to school closures, Board meetings, school reopening and COVID19 pandemic related issues to include but not limited to:**

The Board was updated on current ADM. We are still inputting our college students. Operations are going smoothly. Central is using “OWL” for distance learning as needed to keep absent students engaged in classroom work.

**4. Discussion and possible action on the WAVE Central Campus roof project.**

Supt. West updated the Board on the roof project. She is meeting every two weeks with CORE and SPS Architects on the project. We held a PreApp meeting with Lake Havasu City regarding the permit process. The required items should be submitted in next few days. Unisource sent an email indicating they will be releasing WAVE from its obligations under the original solar agreement and will be looking for a suitable place to relocate the panels.

**5. Discussion and possible action on the request for proposals partner district additional allocation.**

Small CTEDs are provided an additional allocation from the state for instructional soft capital. Supt. West presented the allocation details and submission process. KUSD, LHUSD, PUSD and CRUHS are eligible for a \$25,000 allocation and this year MALC will be included with a \$5,000 allocation. Funds are also expended for the WAVE Central Campus and the Fire Explorer Academy.

**Motion:** Board Member Heredia made a motion to approve the additional allocation to the partner districts as presented. Board Member Duranceau seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Cave, Duranceau, Hall, Heredia, Brewer.

NAYES: None. **MOTION CARRIED.**

**NEW BUSINESS**

**6. Discussion and possible action on approval of Special Projects Proposal from Parker High School.**

Mr. Mallinger, CTE Director for Parker High School, presented his request for a simulator to be used in the Law/Public Safety program. The project also includes a partnership with local law enforcement agencies in Parker. Board Member Brewer has seen this simulator in his previous career and is excited for this program expansion. Supt. West has discussed the use of and setup of the simulator with Parker High School (PHS) and District administration. The PHS Principal visited Lake Havasu City to view a similar simulator.

**Motion:** Board Member Heredia made a motion to approve the Special Projects Proposal for a training simulator for the Law/Public Safety program at Parker High School. Board Member Brewer seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Cave, Duranceau, Hall, Heredia, Brewer.

NAYES: None. **MOTION CARRIED.**

**7. Discussion and possible action on approval of WAVE Scholarship and Application.**

Superintendent and Board discussed the scholarship funding, application process and timeline. The funding for this will come from donations by Lake Havasu Hospitality Association as well as previous donations made to the District. We would like this to be an ongoing scholarship while funding is available. Board Member Duranceau would like staff to bring back an update on who was selected and perhaps even have the student visit the Board.

**Motion:** Board Member Hall made a motion to approve the WAVE Scholarship and Application Form. Board Member Duranceau seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Cave, Duranceau, Hall, Heredia, Brewer, Moss, Groat. NAYES: None. **MOTION CARRIED.**

**8. Discussion and possible action on new position proposal for a Support Services Coordinator.**

Supt. West requested that the Board approve a new position for the District. She shared the research she conducted on other CTED's of a similar size with similar positions. WAVE had the highest student to employee ratio and the lowest base pay for equivalent positions. Supt West sees this as a position that can increase our capacity to support not only our District but our partner districts and help us grow as we look at new opportunities provided by legislative changes. Board Members Duranceau and Cave both added favorable comments regarding the addition of this position and the support it would provide the Superintendent. It was also noted that historically WAVE has had a very low administrative cost.

**Motion:** Board Member Cave made a motion to approve the new Support Service Coordinator position and salary schedule as presented. Board Member Heredia seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Cave, Duranceau, Hall, Heredia, Brewer. NAYES: None. **MOTION CARRIED.**

**9. Discussion of business manager's financial report. Information only.**

The financial reports were presented along with Student Activity Account.

**10. Receipts of articles and correspondence. Information only.**

Supt. West read the "Orchid" submitted in Lake Havasu City regarding our WAVE Central Campus Culinary students and staff on their recent Italian Dinner Series event. Orchids are positive comments submitted in an online platform regarding local events.

**11. Future agenda items.**

CORE roof/HVAC project update, salaries and benefits, audit acceptance, FY22-23 Budget workshop, Fire Explorer Academy MOU, calendar.

**12. Motion to adjourn.**

**Motion:** Board Member Duranceau made a motion to adjourn the meeting 6:30 p.m. Board Member Hall seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Duranceau, Heredia, Hall, Brewer, Cave. NAYES: None. **MOTION CARRIED.**

**ADJOURNMENT**

**Dated this 2nd day of March 2022.**

**Bev Goolsby, Board Secretary**

**Jon Moss, Board Chair**

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.