



MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

**WEDNESDAY, NOVEMBER 7TH, 2018
5:30 P.M. – REGULAR BOARD MEETING
MOHAVE HIGH SCHOOL
2251 AZ-95, Bullhead City, AZ 86442**

MINUTES

NOTE: The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

NOTE: The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney. *IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY.*

CALL TO ORDER

Board Chair LeFebvre called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

Board Member Duranceau led the Pledge of Allegiance.

ROLL CALL

Board Members Present:

Tonya Krueger

Rosemarie LeFebvre

Jim Cave

Tom Duranceau

Sarah Hall

Armando Heredia, arrived @5:40 p.m.

Board Members not present:

Jane Sloan

Others present:

Superintendent West, Bev Goolsby, Gina Covert, Scarlett Vargas, Shawna Schneikart, Michele Leyendecker, Roxanne Boyce, Kirk Gebicke, Brenda Jackson, Mike Jackson, Craig Fischer, Dan Stickel, Julie Stickel, Jon Moss.

CALL TO THE PUBLIC

None.

AGENDA MODIFICATIONS:

None.

WAIVER MOTION:

Motion: Board Member Duranceau made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Cave, Hall. NAYES: None. **MOTION CARRIED.**

SUPERINTENDENTS REPORT

Superintendent West reviewed her monthly events to include district operations, travel and updates.

WAVE OUTSTANDING WORK AWARD

The Wave Outstanding Work Award was presented by Gina Covert to, Noel King, a new member of the Mohave High School Counseling Department. Her positive and active support of CTE and WAVE programs is a plus for the students. She supports special events, such as, taking students to tour ASU and is a great addition to the college and career readiness team.

CTE DIRECTOR REPORTS

As included in the Board packet. Ms. Leyendecker, Early Childhood Development Director, and her FCCLA students made a special presentation on their participation in the Lead to Feed community service program at Mohave High School. The school is now one of 38 schools nationally, the third in Arizona, that is recognized as a Certified Lead to Feed School.

A thank you was also extended by Superintendent West and the Board to Chef Kidwell and the Mohave High culinary students for showcasing their talents with the delicious dinner.

GOVERNING BOARD MEMBER REPORTS

Board Member Cave was traveling this past month and took a tour of the schools in Colorado City. Colorado City is looking to possibly add JTED and asked for more information.

Board Member Heredia attended the LaPaz ASBA County meeting and the Parker High School advisory meeting where he was updated on the Parker High School autos program remodel.

Board Member Duranceau attended the Mohave County ASBA meeting where a new county director was elected.

ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

None.

CONSENT AGENDA

1. **Approve WAVE District operating expense vouchers and payroll vouchers.**
2. **Discussion and possible action to approve the minutes of the November 7th, 2018 Regular Board Meeting.**

Motion: Board Member Hall made a motion to approve the Consent Agenda as presented. Board Member Krueger seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Hall, Cave. NAYES: None. **MOTION CARRIED.**

OLD BUSINESS

3. **Second reading in change in policies as advised by the Arizona School Boards Association – Policy Services Advisory #644-645.**

There were no questions for Supt. West regarding the policies being presented for adoption.

Motion: Board Member Duranceau made a motion to approve policies updates #644-645 as presented. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Cave, Hall. NAYES: None. **MOTION CARRIED**

4. **Discussion and possible action on the Arizona School Boards Association (ASBA) bylaw changes request notice.**

A summary of Proposal A and B was presented and Superintendent West asked the Board to designate a delegate for the voting of the bylaw changes.

Motion: Board Member Duranceau made a motion to approve Proposal A & B and cast a YES vote. Board Member Heredia seconded the motion. **Discussion:** Board Member Cave asked how long Proposal B has been requested. Board Member Duranceau estimated it had been at least 6 years as ASBA cannot get enough people to vote to make the change. **Vote:** A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Hall. NAYES: Cave.

MOTION CARRIED

Motion: Board Member Duranceau made a motion to designate Board Chair LeFebvre to cast the vote for the District by December 6th deadline. Board Member Krueger seconded the motion: **Vote:** A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Hall, Cave. NAYES: None. **MOTION CARRIED**

NEW BUSINESS

5. Discussion and reports on previously awarded grant requests to Colorado River Union School District – Mohave High School and River Valley High School

CTE Director Gina Covert and her instructors (Boyce, Fischer, Mink, Jackson) updated the Board on the status of various projects from SY 2017-18. The lab upgrades are in process with the goal of being finished after the upcoming break. Timing has been determined by availability of the installation crews.

Smaller items, such as, printers, lenses, and fire/law supplies have been ordered and are in use. Having items located in their classrooms or enough supplies for the entire group to work simultaneously has saved teachers time and is allowing them to operate more efficiently. The fume extractors have also been installed in the welding shop.

6. Discussion and possible action on Unique Opportunity Grant request from River Valley High School.

River Valley is requesting funding to purchase supplies/equipment for three programs: Nursing, Graphics and Welding. Roxanne Boyce (Nursing) would like to order a pregnancy profile simulator to improve hands on learning for students. Mike Jackson (Graphics) is requesting a sublimation printer for printing on mugs. It is an additional piece for equipment already in use in the program. And, the color laser jet printers are needed upgrades for the Welding and Nursing programs to help teachers save time. Board Member Krueger requested more info on the goal of the pregnancy simulator. It was noted that it can be used in multiple programs so students understand the realities of being pregnant and that the curriculum also promotes discussion regarding making good decisions.

Motion: Board Member Hall made a motion to approve the Unique Opportunity Grant for River Valley High School not to exceed \$5,000 with changes at the discretion of the Superintendent. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Cave, Hall. NAYES: None. **MOTION CARRIED.**

7. Discussion and possible action on Unique Opportunity Grant request from Mohave High School.

Ms. Leyendecker is requesting to use the grant funds to purchase materials to equip a CDA Teaching Library to improve the lesson planning for the Early Childhood Education students working to meet their credential. The need for age-appropriate, play-based learning materials and equipment that high school students can use without interruption to the center's Tiny T-Birds would complete the teaching library and is necessary to strengthen the students' teaching skills.

Motion: Board Member Duranceau made a motion to approve the Unique Opportunity Grant for Mohave High School not to exceed \$5,000 with minor changes at the discretion of the Superintendent. Board Member Krueger seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Cave, Hall. NAYES: None. **MOTION CARRIED.**

8. Discussion and written reports by partner district CTE Administrators on the 2017-2018 JTED Expenditures. Information only.

The Board appreciated this update and information from each District. It was requested that in the future, the reports include the percentage of CTED funds expended on salaries and benefits by the district along with continuing to provide information on the LHUSD bus usage.

9. Discussion and possible action on Superintendent's evaluation.

Superintendent West reviewed the evaluation process and asked for direction from the Board for this year's evaluation. The Board directed Superintendent West to use the same electronic process with an end of November deadline for the evaluation and an executive session on the December agenda to discuss.

10. Discussion and possible action on Governing Board Self-Evaluation

The Board discussed when the self-evaluation should be reviewed by the Board (i.e.: December or January). Superintendent West was directed to follow the same electronic process as last year with the self-evaluation form due by end of the December and discussion to be held at the January 2019 meeting.

11. Discussion of business manager's financial report. Information only.

Mrs. Goolsby presented the current financial report for FY19 including the student activities fund.

12. Receipts of articles and correspondence. Information only.

ASBA Annual Conference December 12-14

13. Future agenda items.

Superintendent West Evaluation, Governing Board Self-Evaluation, Soft Capital Allocation, Partner Districts December Payment

14. Motion to adjourn.

Motion: Board Chair LeFebvre made a motion to adjourn the meeting at 6:39 p.m. Board Member Cave seconded the motion. **Vote:** A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Hall, Cave. NAYES: None. **MOTION CARRIED.**

ADJOURNMENT

Dated this 7th day of November 2018.

Bev Goolsby, Recording Secretary

Rosemarie LeFebvre, Board Chairperson

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.