



MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

WEDNESDAY, OCTOBER 3RD, 2018

5:30 P.M. – REGULAR BOARD MEETING

WAVE CENTRAL CAMPUS

1540 S Palo Verde Blvd., Lake Havasu City, AZ 86403

MINUTES

NOTE: The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

NOTE: The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney. *IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY.*

CALL TO ORDER

Board Chair LeFebvre called the meeting to order at 5:33 p.m.

PLEDGE OF ALLEGIANCE

Board Chair LeFebvre led the Pledge of Allegiance.

ROLL CALL

Board Members Present:

Armando Heredia
Tonya Krueger
Rosemarie LeFebvre
Jane Sloan
Tom Duranceau
Sarah Hall

Board Members not present:

Jim Cave

Others present:

Superintendent West, Bev Goolsby, Kim Santangelo, Carol Gunnerson, Tony Mallinger, Gina Covert, Scarlett Vargas, Marsha Becker, Rick Logsdon, Matt Martin, Debra Martin.

CALL TO THE PUBLIC

None.

AGENDA MODIFICATIONS:

To accommodate the schedule of our legal counsel, agenda modifications were recommended by Superintendent West, moving item #5 after item #15.

Motion: Board Member Krueger made a motion to move Item #5 after Item #15. Board Member Sloan seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

WAIVER MOTION:

Motion: Board Member Hall made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

SUPERINTENDENTS REPORT

Superintendent West reviewed her monthly events to include district operations, travel and updates. Introduction from the Culinary students to the Board from both Central Campus and MCC classes with Chef Desper and Chef Sarah.

WAVE OUTSTANDING WORK AWARD

The Wave Outstanding Work Award was presented by Marsha Becker to Matt Martin and Rick Logsdon from the Lake Havasu IT Department. They were recognized for their effort to maintain and service the CTE hardware and software while keeping fiscal responsibilities in mind. During the business lab remodel, the techs sought out less conventional methods to create a state of the art lab and found ways to make the funding go further and updated two rooms rather than one.

CTE DIRECTOR REPORTS

As included in the Board packet.

GOVERNING BOARD MEMBER REPORTS

Board Member Krueger attended the WAVE Central Campus advisory meeting noted that our instructors did a great job. She also noted that the LHHS Early Childhood Program was recognized with a 5-Star Rating.

Board Member Duranceau congratulated the teachers that participated in the CTE Curriculum Consortium. He enjoyed attending the advisory meetings for the WAVE Central Campus and Lee Williams High School BMAS programs. It was enlightening to see the involvement business and industry has on our programs in each community. He also attended the Mohave County Fair. Along with this, he provided an update on a court case regarding policy relating to the political speech of vendors.

ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

None.

CONSENT AGENDA

- 1. Approve WAVE District operating expense vouchers and payroll vouchers.**
- 2. Discussion and possible action to approve the minutes of the September 5th, 2018 Regular Board Meeting.**

Motion: Board Member Krueger made a motion to approve the Consent Agenda as presented. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

OLD BUSINESS

- 3. Second reading in change in policies as advised by the Arizona School Boards Association – Policy Services Advisory #625-643**

Supt. West asked if the Board had any questions regarding the policies being presented for adoption. There were no questions.

Motion: Board Member Duranceau made a motion to approve policies #625-634, 637-639 and 641-643 as presented. Board Member Sloan seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED**

- 4. Discussion and possible action on WAVE Strategic Planning progress and implementation.**

Superintendent West presented the information from the most recent subcommittee meeting in attendance were Mr. Duranceau, Mrs. Krueger and Supt. West.

Goal #1 – The most recent meeting focused on considerations for the marketing strategy. Mrs. Krueger is going to provide some contact information of companies she is familiar with. The group will need to develop a plan by determining the goal, target audiences, and what format to use (print, social media, etc.).

Goal #2 – This discussion centered around creating innovative and creative students and how summer camps may be used to accomplish this. Still to be determined is: what age groups will be served, who can provide this type of experience, can we partner teachers with industry professionals so that students and teachers are learning together and when is the best time to offer these types of programs. The overall goal is to move away from a traditional learning environment. Board Member Krueger provided some examples of these learning environments.

Goal #3 – This goal is exploring multiple pathways. We discussed how WAVE could support and be more involved in teacher externships opportunities noting that oversight is important to determine if goals are being met. Project Search and senior transition programs could also be incorporated into this goal.

Supt West asked for Board direction and next steps. Board Member Duranceau asked that we have our “Vision” in place before we move forward. He noted that we are still in the planning stage and that the Board can help collect info along with the Superintendent. Board Chair LeFebvre reminded the group that this is a long process and that perhaps we can start assigning some time frames to the goals while Board Member Sloan added that we should focus on 3 strategies per year to help develop a successful timeline.

The Board would like the committee to continue to develop strategies and update the Board monthly. Due to many conflicts, the committee will probably not meet in October.

5. Discussion and possible action regarding the Auditor General report for WAVE District financial investigation and indictment, including victim rights of WAVE. The Board may discuss this matter in executive session pursuant to A.R.S. § 38-431.03 (A)(3).

Motion: Board Member Sloan made a motion to go into executive session. Board Member Krueger seconded the motion at 7:13 pm. **Vote:** A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

Motion: Board Member Sloan made a motion to resume the public meeting at 7:42 p.m. Board Member Krueger seconded the motion. **Vote:** A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

NEW BUSINESS

6. Discussion and reports on previously awarded grant requests to Lake Havasu Unified School District – Lake Havasu High School.

Marsha Becker updated the Board on the Grant for the theatre lighting. Mr. Fallis was unable to be present but extended his heartfelt thanks for the much needed funds to upgrade the outdated analog system in the technical theatre program to a new digital system. The new system is providing great benefits to the students. Mrs. Hendry had updated the Board at a previous meeting on the grant for the Little Knights pre-school. The trough sink they received helped them earn a 5-Star Quality Rating.

7. Discussion and possible action on Unique Opportunity Grant request from Lake Havasu High School.

Mrs. Debra Martin presented the grant request for supplies and equipment needed for the Fashion Design program students to create an on-campus thrift store. This store will provide students with school appropriate clothing at a reasonable cost to support the new dress code policy at Lake Havasu High. The store will be located in the sewing lab and it will be open 3 days a week before and after school with a grand opening on November 13. Board Member Krueger inquired about the clothing styles and if they had considered a “buffalo exchange” event where students bring an item to exchange for an item. It helps to keep the inventory rotating. Board Member Sloan added that her school has this and the students love it! Superintendent West commended the teacher and students for having a positive reaction to a change in policy.

Motion: Board Member Krueger made a motion to approve the Unique Opportunity Grant for Lake Havasu High School not to exceed \$5,000 with changes at the discretion of the Superintendent. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

8. First reading in change in policies as advised by the Arizona School Boards Association – Policy Services Advisory # 644-645.

First reading is provided as information to the Board. No action required. Superintendent West advised the Board that the policies listed really pertain to our partner districts but we will update our manual to stay up to date.

9. Discussion and possible action on the Arizona School Boards Association (ASBA) bylaw changes request notice.

Superintendent West presented the two by-law changes that have been presented by ASBA. Board Member Duranceau added that Proposal B which is asking for a change to the numbers of votes required to amend or repeal a by-law has been requested for several years. The organization can’t change things due to the high threshold of votes required and low participation of districts.

Motion: Board Member Duranceau made a motion to table this item until the November 7th Board meeting. Board Member Krueger seconded the motion. **Vote:** A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

10. Discussion and possible action on substitute teacher rate of pay.

Superintendent West asked the Board to increase the substitute teacher rate of pay for Central Campus to be in line with partner district Lake Havasu Unified.

Motion: Board Member Sloan made a motion to approve the substitute teacher rate of pay as \$90 per full day, \$45 per half day and \$110 for long term as presented. Board Member Heredia seconded the motion. **Vote:** A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

11. Discussion and possible action on Intergovernmental Agreement for Lobbying Services.

Superintendent reviewed the new IGA to secure lobbying services for 3 years with possible extension for 2 additional years. WEST-MEC is the fiscal agent for this IGA which allows the 13 participating CTED's to purchase and coordinate lobbying services more efficiently and effectively than could be done separately. EVIT does not participate in the consortium. Board Member Hall asked how the lobbying agenda is determined and Superintendent West replied that the consortium of CTED Superintendents determines it based on legislative needs for the year.

Motion: Board Member Heredia made a motion to approve the Intergovernmental Agreement for lobbying services as presented. Board Member Sloan seconded the motion. **Vote:** A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

12. Discussion and possible action to approve the district Classroom Site Fund Plan (301 Plan).

Superintendent West presented the 18-19 CSF plan that both teachers have approved. Board asked if there are any differences from previous years. Superintendent West explained there was an increase to the CTSO stipend and Goal #6 was added in for additional funds. It was also noted that for any pay distributed from these funds, the employer related expenses must be paid out of these funds as well. Fund 13 is used for professional development for our partner districts and our Central Campus teachers.

Motion: Board Member Sloan made a motion to approve the Classroom Site Fund Plan for the 2018-19 School Year. Board Member Hall seconded the motion. **Vote:** A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

13. Discussion and possible action to approve the District's FY18 Annual Financial Report (AFR).

Once approved, submission of this report is due by October 15, 2018. The Board is approving historical information. There were no questions from the Board.

Motion: Board Member Hall made a motion to approve the FY18 Annual Financial Report as presented. Board Member Duranceau seconded the motion. **Vote:** A vote was taken on the motion. AYES: Heredia, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

14. Discussion of business manager's financial report. Information only.

Mrs. Goolsby presented the current financial report for FY19 including the student activities fund.

15. Discussion and possible action to approve additions to the WAVE Central Campus proposed fundraisers for the 2018-2019 school year.

WAVE Central Campus has requested the following fundraisers:

- Utensil key chain sales
- Cash4Shooz shoe drive
- Bottled water sales
- Watermelon helmet contest

Motion: Board Member Krueger made a motion to approve the list of fundraisers as presented. Board Member Heredia seconded the motion. **Vote:** A vote was taken on the motion. **AYES:** Heredia, Krueger, LeFebvre, Duranceau, Sloan, Hall. **NAYES:** None. **MOTION CARRIED.**

16. Receipts of articles and correspondence. Information only.

ASBA Mohave County Director Election Memo

17. Future agenda items.

Tabled Item #9 – ASBA bylaw changes and voting instructions

18. Motion to adjourn.

Motion: Board Member Sloan made a motion to adjourn the meeting at 7:50 p.m. Board Member Krueger seconded the motion. **Vote:** A vote was taken on the motion. **AYES:** Heredia, Krueger, LeFebvre, Duranceau, Sloan, Hall. **NAYES:** None. **MOTION CARRIED.**

ADJOURNMENT

Dated this 3rd day of October 2018.

Bev Goolsby, Recording Secretary

Rosemarie LeFebvre, Board Chairperson

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.