



MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

WEDNESDAY, SEPTEMBER 5TH, 2018
5:30 P.M. – REGULAR BOARD MEETING
KINGMAN HIGH SCHOOL – LIBRARY
4182 N. Bank Street, Kingman, AZ 86409

MINUTES

NOTE: The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

NOTE: The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney.
IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY.

CALL TO ORDER

Board Chair LeFebvre called the meeting to order at 5:36 p.m.

PLEDGE OF ALLEGIANCE

Board Chair LeFebvre led the Pledge of Allegiance.

Board Chair introduced and welcomed our new Board Member, Sarah Hall, filling the Lake Havasu seat.

ROLL CALL

Board Members Present:

Jim Cave (telephonic)

Armando Heredia

Tonya Krueger

Rosemarie LeFebvre

Jane Sloan
Tom Duranceau
Sarah Hall

Others present:

Superintendent West, Bev Goolsby, Kristen Cunningham, Kim Santangelo, Karla Desper, Carol Gunnerson, Tony Mallinger, Gina Covert, Mathew Smith, Beth VanHoose, Jon Moss

CALL TO THE PUBLIC

None.

AGENDA MODIFICATIONS:

To accommodate the schedule of our legal counsel, agenda modifications were recommended.

Motion: Board Member Duranceau made a motion to move Items 3 & 4 after Item #10 and Item #11 brought forward after Item #7. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Cave, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

WAIVER MOTION:

Motion: Board Member Duranceau made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Cave, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

SUPERINTENDENTS REPORT

Superintendent West reviewed her monthly events to include district operations, travel and updates.

WAVE OUTSTANDING WORK AWARD

The Wave Outstanding Work Award was presented by Carol Gunnerson to Melissa Gonzalez in recognition of her professional support to all students on their road to success. She fills multiple roles at Kingman High School: teacher, advisor, referee and student store sponsor. Her positive attitude and hard work behind the scenes were recognized.

CTE DIRECTOR REPORTS

As included in the Board packet.

GOVERNING BOARD MEMBER REPORTS

Board Member Cave has been on the campaign trail with his wife and has taken this opportunity to promote WAVE and CTE.

Board Member Sloan noted how impressed she is with the positive accomplishments achieved through the WAVE partnerships and at our partner districts as noted in the reports, Facebook, etc.

Board Member Heredia utilized his time gathering signatures for his Board petition to enlighten people about WAVE and the JTED programs.

Board Member Duranceau also promoted WAVE while collecting signatures for his Board position and received positive feedback no matter what political party they belonged to.

ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

None.

CONSENT AGENDA

- 1. Approve WAVE District operating expense vouchers and payroll vouchers.**
- 2. Discussion and possible action to approve the minutes of the August 1st, 2018 Regular Board Meeting.**

Motion: Board Member Krueger made a motion to approve the Consent Agenda as presented. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Cave, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

OLD BUSINESS

- 3. Second reading in change in policies as advised by the Arizona School Boards Association – Policy Services Advisory #616-624.**

Supt. West asked if the Board had any questions regarding the policies being presented for adoption. Board Chair LeFebvre asked if Policy 621 will affect the employees. It was indicated that all employees will need to sign the new, revised form. No other discussions.

Motion: Board Member Duranceau made a motion to approve policies #616-622, 624 as presented. Board Member Sloan seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Cave, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED**

- 4. Discussion and possible action on WAVE Strategic Planning progress and implementation.**

Superintendent West presented the information from the most recent subcommittee meeting and also had gathered additional input from the CTE Administrators at the partner districts. The Board Members discussed and provided input on the Strategic Plan goals and strategies that were presented. They would like the committee to continue to develop strategies for the goals that have been established and continue to update the Board.

NEW BUSINESS

5. Discussion and reports on previously awarded grant requests to Kingman Unified School District – Kingman High School and Lee Williams High School.

Mr. Blake, sports medicine teacher, reported on the improvements that have happened as a result of last year's grant. The equipment is in place and the program has grown to 105 students. He also had one student from LWHS placed in the top 30 at the 2018 National HOSA Conference. He is looking forward to having the students for two full years of instruction. Board Member Krueger was curious as to how his time is scheduled as a trainer and teacher.

Chef Qualls, culinary teacher, reported on the upgrades to the kitchen at KHS. The stoves are working well and the ice cream enterprise has been a learning process. The Board thanked Chef Qualls and the students for tonight's delicious dinner including the items for special dietary needs.

Ms. Cunningham, career center/assistant, indicated that the furniture has been purchased and is providing a professional space for WAVE/MCC and CTE. Many students use this space each day.

Mrs. VanHoose, career center/assistant, reported that the computer lab machines are currently being built/finished. The 25 computers will help students in a variety of programs and the checkout process is working smoothly.

6. Discussion and possible action on Unique Opportunity Grant request from Kingman High School.

Mr. Smith presented his grant request for supplies and equipment needed for the Agriculture program. Board Member Duranceau asked if the program already had these items. He explained that the current equipment is in need of repairs that exceeds what new equipment would cost and he is also looking to lock up more items. Mr. Smith is certified in the CASE curriculum, which is inquiry based and has students doing more hands-on learning. The scale and printer would help students track their livestock growth before the fair. The greenhouse and vineyard plantings were very successful and on track but some basic supplies are needed for this area. Board Member Krueger inquired about science credit received for the program.

Motion: Board Member Sloan made a motion to approve the Unique Opportunity Grant for Kingman High School not to exceed \$5,000 with changes at the discretion of the Superintendent. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Cave, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

7. Discussion and possible action on Unique Opportunity Grant request from Lee Williams High School.

Mr. Blake had the opportunity to relocate his classroom to a much larger room to accommodate the growth in his program and eliminate classroom to training lab transitions. The technical assessment scores are still not what he would like to see and he feels the better equipment for modality, rehabilitation and taping skills will help the students improve test scores and certifications. Board Member Duranceau indicated this was quality equipment.

Motion: Board Member Heredia made a motion to approve the Unique Opportunity Grant for Lee Williams High School not to exceed \$5,000 with changes at the discretion of the Superintendent. Board Member Hall seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Cave, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

8. First reading in change in policies as advised by the Arizona School Boards Association – Policy Services Advisory # 625-643.

First reading is provided as information to the Board. No action required.

9. Discussion and possible action on partner district IGA Annual Renewal Amendment.

Superintendent West apprised the Board of the partner districts IGA, Lake Havasu is slightly different from the other three districts, due to the purchase of a bus. Board Member Duranceau asked that Lake Havasu Unified provide a report on the bus usage at least one time per year.

Motion: Board Member Heredia made a motion to approve the amendments for our partner districts as presented with minor changes at the discretion of the Superintendent. Board Member Duranceau seconded the motion. **Vote:** A vote was taken on the motion. AYES: Heredia, Cave, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

10. Discussion of business manager's financial report. Information only.

Superintendent West and Mrs. Goolsby presented the current financial report for FY19 including the student activities fund. Board Chair LeFebvre asked if the FY18 rollover fund balances would be on the reports for next month.

11. Discussion and possible action regarding the Auditor General report for WAVE District financial investigation and indictment, including victim rights of WAVE. The Board may discuss this matter in executive session pursuant to A.R.S. § 38-431.03 (A)(3).

Motion: Board Member Duranceau made a motion to go into executive session. Board Member Heredia seconded the motion at 6:26 pm.

Vote: A vote was taken on the motion. AYES: Heredia, Cave, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

Motion: Board Member Duranceau made a motion to resume the public meeting at 6:55 p.m. Board Member Krueger seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Cave, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

12. Receipts of articles and correspondence. Information only.

Election Law for AZ Schools, Advisory Meeting for CRUHSD, Mohave & LaPaz ASBA County Meeting (registration through Mrs. Goolsby)

13. Future agenda items.

Classroom Site Fund (301) Plan for FY 19, MALC requesting to host Board meeting, Strategic Plan, Lobbying IGA, Financial Investigation Executive Session

14. Motion to adjourn.

Motion: Board Member Duranceau made a motion to adjourn the meeting at 7:35 p.m. Board Member Krueger seconded the motion.

Vote: A vote was taken on the motion. AYES: Heredia, Cave, Krueger, LeFebvre, Duranceau, Sloan, Hall. NAYES: None. **MOTION CARRIED.**

ADJOURNMENT

Dated this 5th day of September 2018.

Bev Goolsby, Recording Secretary

Rosemarie LeFebvre, Board Chairperson

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.