



## MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

## WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

**WEDNESDAY, JANUARY 3<sup>RD</sup>, 2018**

**5:30 P.M. – REGULAR BOARD MEETING**

**INTERAGENCY COUNCIL OFFICE**

**1940 Mesquite Ave, Ste #M, Lake Havasu City, AZ 86403**

## MINUTES

**NOTE:** The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

**NOTE:** The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney.  
*IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY.*

## **CALL TO ORDER**

Board Chair Eigenbrodt called the meeting to order at 5:34 p.m.

## **PLEDGE OF ALLEGIANCE**

Board Member Duranceau led the Pledge of Allegiance.

## **ROLL CALL**

### **Board Members Present:**

Jim Cave

Rosemarie LeFebvre

Michael Eigenbrodt

Jane Sloan, arrived at 6:05 p.m.

Tom Duranceau

Armando Heredia  
Tonya Krueger

**Others present:**

Superintendent West, Bev Goolsby, Kim Matie, Angie Foltz

Board Chair Eigenbrodt welcomed new Board Member Tonya Krueger from Lake Havasu.

**ORGANIZATIONAL MEETING**

➤ **Motion to proceed with Organizational Meeting.**

**Motion:** Board Member LeFebvre made a motion to proceed with the organizational meeting at 5:36 p.m. Board Member Cave seconded the motion. **Vote:** A vote was taken on the motion. AYES: LeFebvre, Eigenbrodt, Cave, Krueger, Heredia, Duranceau NAYES: None.  
**MOTION CARRIED.**

➤ **Organizational Meeting of the Governing Board**

**a. Election of a Chair for 2018.**

**Motion:** Board Member Duranceau made a motion to nominate Board Member LeFebvre for Board Chair in 2018. Board Member Cave seconded the motion. **Vote:** A vote was taken on the motion. AYES: LeFebvre, Eigenbrodt, Cave, Krueger, Heredia, Duranceau NAYES: None.  
**MOTION CARRIED.**

**b. Election of a Vice-Chair for 2018.**

**Motion:** Board Member Cave made a motion to nominate Board Member Duranceau for Board Vice-Chair in 2018. Board Member LeFebvre seconded the motion. **Vote:** A vote was taken on the motion. AYES: LeFebvre, Eigenbrodt, Cave, Krueger, Heredia, Duranceau NAYES: None.  
**MOTION CARRIED.**

**c. Set Meeting Calendar for 2018.**

**Motion:** Board Member LeFebvre made a motion to keep the first Wednesday of the month meeting dates (except July will be dark), time and maintain the established rotation of locations for 2018. Board Member Cave seconded the motion. **Vote:** A vote was taken on the motion. AYES: LeFebvre, Eigenbrodt, Cave, Krueger, Heredia, Duranceau NAYES: None.  
**MOTION CARRIED.**

➤ **Motion to adjourn Organizational Meeting and reconvene Regular Governing Board Meeting.**

**Motion:** Board Member Duranceau made a motion to adjourn Organizational Meeting and reconvene with the regular governing board meeting at 5:44 p.m. Board Member Cave seconded the motion. **Vote:** A vote was taken on the motion. AYES: LeFebvre, Eigenbrodt, Cave, Krueger, Heredia, Duranceau NAYES: None. **MOTION CARRIED.**

**CALL TO THE PUBLIC**

By Board Chair LeFebvre. No one asked to speak.

**AGENDA MODIFICATIONS:**

**Motion:** Board Member Duranceau made a motion to move Item #4 the Superintendent's Evaluation to after item #9. Board Member Cave seconded the motion. **Vote:** A vote was taken on the motion. AYES: LeFebvre, Eigenbrodt, Cave, Krueger, Heredia, Duranceau NAYES: None. **MOTION CARRIED.**

**WAIVER MOTION:**

**Motion:** Board Member Duranceau made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member Cave seconded the motion. **Vote:** A vote was taken on the motion. AYES: LeFebvre, Eigenbrodt, Cave, Krueger, Heredia, Duranceau. NAYES: None. **MOTION CARRIED.**

**SUPERINTENDENTS REPORT**

Superintendent West reviewed her monthly events to include legislative items, district operations, travel, updates and upcoming events.

**WAVE OUTSTANDING WORK AWARD**

The Wave Outstanding Work Award will be presented to Judy Long by CTE Director Marsha Becker at the next teachers meeting (since the schools were on winter break and not present at this Governing Board Meeting). Ms. Long is the CTE Administrative Assistant at Lake Havasu High and this award recognizes her dedication and commitment to all the CTE programs and her skills with Microsoft word and excel. Her contact with students, data reporting and organizing events is an asset to the CTE team.

**CTE DIRECTOR REPORTS**

As included in the Board packet. Board members commented that they enjoy these reports to see all the successes in the programs.

**GOVERNING BOARD MEMBER REPORTS**

Board Member Krueger noted that Mohave High has a CTE Presidential Scholar and the presentation event is February 12<sup>th</sup> at Mohave High School.

Board Member Heredia participated at ASBA Annual Conference in Phoenix.

Board Member Cave also participated in the ASBA Annual Conference. He was thankful for the opportunity to attend and noted the event went well, but some of the classes were a little shorter than normal due to vendor schedules. After the conference, he attended a legislative fundraiser that was pro-education and was able to promote JTED at the event.

Board Member Duranceau attended the ASBA Annual Conference as well. He appreciated the opportunity to attend. He noted the key-note speaker was very inspiring, the other classes he attended had valuable information and presentations were uplifting towards education.

Board Member Sloan viewed the ASBA Prop 123 webinar regarding Prop 123 and teachers' salaries.

Board Member Eigenbrodt will be participating in a fundraiser for youth services and homeless in Bullhead City at Rotary park on January 20<sup>th</sup>.

### **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

No items were withdrawn from the Consent Agenda.

### **CONSENT AGENDA**

- 1. Approve WAVE District operating expense vouchers and payroll vouchers.**
- 2. Discussion and possible action to approve the minutes of the December 6, 2017 Regular Board Meeting.**

**Motion:** Board Member Eigenbrodt made a motion to approve the consent agenda as presented. Board Member Duranceau seconded the motion.

**Vote:** A vote was taken on the motion. AYES: LeFebvre, Sloan, Eigenbrodt, Cave, Krueger, Heredia, Duranceau. NAYES: None. **MOTION CARRIED.**

### **OLD BUSINESS**

- 3. Discussion and possible action on strategic planning workshop.**

Superintendent West had sent the Board Members additional information on strategic planning as requested at the December 6 meeting. New board members were updated on why the Board is looking at developing a strategic plan. Board Member Duranceau would like a budget set up so that the Board could have guidance by an outside source. Board Member Cave would like to see the Board start in small steps and after each step is complete, the info is reviewed to determine the next step. Board Member Eigenbrodt offered to follow up with the Superintendent prior to the February 7<sup>th</sup> meeting to create a plan outline that includes items already in place like the history of WAVE and the Vision and Mission statements prior to any money being spent. The Board agreed that stakeholders need to be involved. After discussion, the Board directed the Superintendent to work with Board Member Eigenbrodt to develop a starting document and to continue to have the strategic planning on the agenda for continuous discussion.

- 4. Discussion and possible action on Superintendent's evaluation. The Board may vote to discuss this matter in executive session pursuant to A.R.S. § 38-431.03 (A)(1);**

Superintendent West provided the Board with an updated evaluation to answer questions from the previous meeting. Since this had already been discussed, it was up to Board discretion whether or not to go back into an executive session for discussion or approve the revised evaluation as presented.

**Motion:** Board Member Eigenbrodt made a motion to approve the Superintendent's Evaluation as presented on December 6 with the revised comments attached. Board Member Duranceau seconded the motion.

**Vote:** A vote was taken on the motion. AYES: LeFebvre, Sloan, Eigenbrodt, Cave, Heredia, Duranceau. NAYES: None. ABSTAIN: Krueger **MOTION CARRIED.**

**NEW BUSINESS**

**5. Discussion and possible action on Growth and Sustainability Grant request from Lake Havasu High School.**

Superintendent West presented the grant for Lake Havasu High School since it was winter break and the instructor, Mr. Fallis, was not available. The high school is requesting funding to upgrade their stage lighting. The Board asked questions of the Superintendent regarding the theatre program and improvements that will be made with this requested grant.

**Motion:** Board Member Eigenbrodt made a motion to approve the Growth and Sustainability Grant for Lake Havasu High School not to exceed \$25,000.00 with changes at the discretion of the Superintendent. Board Member Heredia seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Duranceau, Sloan, Heredia, Eigenbrodt, Cave, LeFebvre, Krueger. NAYES: None. **MOTION CARRIED.**

**6. Discussion and possible action on partner district additional allocation.**

Similar to last year, the small JTEDs received an additional allocation from the state for instructional soft capital. All four partner districts and Central Campus are eligible for these funds. Each will submit a request for proposal to the Superintendent to approve. This approval by the Board will allow districts time to finish projects before the end of this school year. Proof of expenditures will be required before we make a payment.

**Motion:** Board Member Duranceau made a motion to approve the additional allocation payments to be determined by the Superintendent and reported back to the Board of how the allocations were distributed. Board Member Eigenbrodt seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Duranceau, Sloan, LeFebvre, Heredia, Eigenbrodt, Cave, Krueger. NAYES: None. **MOTION CARRIED.**

**7. Discussion and possible action to approve new courses and programs as central/concurrent programs as listed:**

Superintendent West discussed the programs/courses in the Board packet. Approval will allow us to work with the colleges to develop schedules for students.

**Motion:** Board Member Heredia made a motion to approve the new programs and courses as presented. Board Member Krueger seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Duranceau, Sloan, Cave, Eigenbrodt, Heredia, Krueger. NAYES: None. ABSTAIN: LeFebvre. **MOTION CARRIED.**

**8. Discussion and possible action on Governing Board Self Evaluation.**

Superintendent West and Mrs. Goolsby confirmed and compiled the evaluations submitted via Google forms and completed by eligible Board Members.

**Motion:** Board Member Duranceau made a motion to approve the Governing Board Self Evaluation. Board Member Cave seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Duranceau, Sloan, LeFebvre, Cave, Eigenbrodt, Heredia, Krueger. NAYES: None. **MOTION CARRIED.**

**9. Discussion of business manager's financial report. Information only.**

Mrs. Goolsby presented the current financial report including the Student activities fund and Tax Credit fund.

**10. Receipts of articles and correspondence. Information only.**

**11. Future agenda items.**

Strategic planning workshop standing item, partner districts expense reporting summary FY17, MCC Dual Enrollment IGA, Mohave Accelerated Learning Center charter partnership

**12. Motion to adjourn.**

**Motion:** Board Member Eigenbrodt made a motion to adjourn the meeting at 7:07 p.m. Board Member Sloan seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Duranceau, Sloan, Heredia, Eigenbrodt, Cave, Krueger, LeFebvre NAYES: None **MOTION CARRIED.**

**ADJOURNMENT**

**Dated this 3rd day of January 2018.**

**Bev Goolsby, Recording Secretary**

**Rosemarie LeFebvre, Board Chairperson**

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.