



MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

WEDNESDAY, DECEMBER 6TH, 2017
5:30 P.M. – REGULAR BOARD MEETING
KINGMAN HIGH SCHOOL – LIBRARY
4182 N. Bank Street, Kingman, AZ 86401

MINUTES

NOTE: The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

NOTE: The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney.
IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY.

CALL TO ORDER

Board Chair Eigenbrodt called the meeting to order at 5:37 p.m.

PLEDGE OF ALLEGIANCE

Board Chair Eigenbrodt led the Pledge of Allegiance.

ROLL CALL

Board Members Present:

Jim Cave
Michael Eigenbrodt
Jane Sloan
Tom Duranceau
Armando Heredia

Board Members Not Present:

Rosemarie LeFebvre

Others present:

Superintendent West, Bev Goolsby, Marsha Becker, Karla Desper, Tony Mallinger, Gina Covert, Carol Gunnerson, Beth Van Hoos, Joe Dorner, Chef Jeff Qualls, John Blake, Richard Lamb, Calvin Kupser, Jean Meersman, Mike Meersman

CALL TO THE PUBLIC

None.

AGENDA MODIFICATIONS:

Motion: Board Member Sloan made a motion to move Item #5 the Superintendent's evaluation to after item #14. Board Member Cave seconded the motion. **Vote:** A vote was taken on the motion. AYES: Eigenbrodt, Cave, Sloan, Heredia, Duranceau NAYES: None.

MOTION CARRIED.

WAIVER MOTION:

Motion: Board Member Duranceau made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Eigenbrodt, Cave, Sloan, Heredia. NAYES: None. **MOTION CARRIED.**

SUPERINTENDENTS REPORT

Superintendent West reviewed her monthly events to include legislative items, district operations, travel, updates and upcoming events.

WAVE OUTSTANDING WORK AWARD

The Wave Outstanding Work Award was presented by Carol Gunnerson to Jean Meersman in recognition of her dedication and commitment to business education for over 20 years. Mrs. Meersman teaches a variety of subjects including Microsoft Office, accounting, and economics. She is an advocate for math and economics graduation credits and implements project-based learning. As a teacher, FBLA advisor, and instructor for the Premier Series Instructional Best Practices, Mrs. Meersman always goes above and beyond for her students.

CTE DIRECTOR REPORTS

As included in the Board packet.

GOVERNING BOARD MEMBER REPORTS

Board Member Duranceau reported that he will be attending the ASBA Annual Conference. He is happy to see the counselor meetings that are happening at the partner schools and was impressed with the WAVE newsletter sent out by the program coordinator. He requested Superintendent West include partner district boards and city councils in the mailing.

ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

No items were withdrawn from the Consent Agenda.

CONSENT AGENDA

- 1. Approve WAVE District operating expense vouchers and payroll vouchers.**
- 2. Discussion and possible action to approve the minutes of the November 1, 2017 Regular Board Meeting.**

Motion: Board Member Cave made a motion to approve the Consent Agenda as presented. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Sloan, Cave, Eigenbrodt, Duranceau, Heredia
NAYES: None. **MOTION CARRIED.**

OLD BUSINESS

- 3. Discussion and possible action on WAVE District serving returning graduated students.**

Superintendent West presented the Board with the potential number of students, potential cost associated with serving these students and the current system that is in place noting that it could change from year to year depending on the legislature and Governor. Board Member Duranceau indicated he was supportive as long as the funding is available and we have students that want to do it. Board Member Cave wanted to make sure Superintendent had a plan for implementation, which she explained.

Motion: Board Member Duranceau made a motion to approve the District serving the returning students as long as the current legislative and budget parameters are followed and that reports are provided to the Board. Board Member Heredia seconded the motion.

Vote: A vote was taken on the motion. AYES: Sloan, Cave, Eigenbrodt, Duranceau, Heredia
NAYES: None. **MOTION CARRIED.**

- 4. Discussion and possible action on strategic planning workshop.**

After a lengthy discussion of how the Board should proceed, who should be involved, and what other preliminary information was needed, the Board directed Superintendent West to continue to look into the process. The Board will revisit this item at the January 3, 2018 meeting

- 5. Discussion and possible action on Superintendent's evaluation. The Board may vote to discuss this matter in executive session pursuant to A.R.S. § 38-431.03 (A)(1).**
- 6. Discussion and possible action on making a recommendation to Mohave County School Superintendent regarding the appointment of the Governing Board Member position for Lake Havasu City.**

Board Chair Eigenbrodt reviewed the options for filling the vacant Board seat. These include making a recommendation based on the candidates that have expressed interest, leaving it open for a longer period of time or waiting until the next election. He also reviewed what the Board process has been to date. The Board reviewed and discussed the interested candidates and decided to make a recommendation to fill the vacant position.

Motion: Board Member Duranceau made a motion to recommend Tonya Krueger to County School Superintendent Mike File to fill the vacant Board position for Lake Havasu City. Board Member Sloan seconded the motion.

Vote: A vote was taken on the motion. AYES: Sloan, Cave, Eigenbrodt, Duranceau, Heredia NAYES: None. **MOTION CARRIED.**

NEW BUSINESS

7. Discussion and reports on previously awarded grant requests to Kingman Unified School District.

The Growth and Sustainability Grant and Unique Opportunity Grant for Kingman High School was awarded to Calvin Kupser. He indicated that the shade structure has been erected and that the supplies requested have been ordered. Some of the materials were used to make bookcases and storage units for CTE teachers and the Career Center.

The Unique Opportunity Grant for Lee Williams High School was reported on by Joe Dorner. All equipment and supplies have been ordered and are in use serving approximately 45 students. He also received additional equipment from MCC and Henderson Fire.

The Growth and Sustainability Grant for Lee William High School was awarded to the autos program and Mrs. Gunnerson reported that the students have been working on the diesel pick up that was purchased. The students are calculating what is needed to modify the vehicle. The autos classes are full, students are doing a lot of extra work at lunch, non-traditional student numbers are good and enrollment in Skills USA has increased.

8. Discussion and possible action on Unique Opportunity Grant request from Kingman High School.

Jeff Qualls, culinary program instructor, requested funding for new ovens, uniform kitchen tools and a commercial ice cream maker so students can run an enterprise. The scoring rubric indicated more information was needed on the time line of the project. Mr. Qualls and Mrs. Gunnerson indicated that as soon as money was approved, they were going to work on ordering the ovens with the goal of having them ordered before the holiday break. The ice cream machine will take a little longer so student can be involved. It was also reported that the new stoves would not require any plumbing or electrical changes. The replacement oven will match what is currently in place. The instructor also expanded on the ice cream machine cost and intent.

Motion: Board Member Cave made a motion to approve the Unique Opportunity Grant for Kingman High School as presented not to exceed \$5,000.00 with changes at the discretion of the Superintendent. Board Member Sloan seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Sloan, Heredia, Eigenbrodt, Cave. NAYES: None. **MOTION CARRIED.**

9. Discussion and possible action on Unique Opportunity Grant request from Lee Williams High School.

John Blake, Sport Medicine program instructor, requested funding for equipment that will improve students understanding of modalities, rehabilitation and anatomy. He is requesting a stim unit, treatment tables, and Zuka tools/cream. He explained there are currently 65 students in class and the equipment is long lasting, will provide students a better hands-on experience and will reduce the number of students per item thus increasing their learning.

Motion: Board Member Heredia made a motion to approve the Unique Opportunity Grant for Lee Williams High School as presented not to exceed \$5,000.00 with changes at the discretion of the Superintendent. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Sloan, Heredia, Eigenbrodt, Cave. NAYES: None. **MOTION CARRIED.**

10. Discussion and possible action on the December payment to partner districts.

Superintendent West reviewed the December payment request. Board Member Duranceau noted that this support relates well to the JTED Special Audit and is glad the Board supports the career and technical student organizations.

Motion: Board Member Duranceau made a motion to approve the CTSO payment as presented to the partner districts. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Sloan, Cave, Eigenbrodt, Heredia. NAYES: None. **MOTION CARRIED.**

11. Discussion and possible action to approve the District FY18 Budget Revision #2.

Superintendent West explained the need for a budget revision at this time and explained how the current year funding formula works. She noted she anticipates we will see another budget revision (to increase the budget) in the next couple of months once enrollment numbers reflect the 100th day.

Motion: Board Member Cave made a motion to approve the FY18 Budget Revision #2 as presented. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Sloan, Cave, Eigenbrodt, Heredia. NAYES: None. **MOTION CARRIED.**

12. Discussion of business manager's financial report. Information only.

Mrs. Goolsby presented the current financial report including the student activities fund.

13. Discussion on WAVE program monitoring visits. Information only.

Superintendent West explained that the WAVE Program Coordinator had visited all six partner district high schools. All programs will be visited again in the Spring. Only one program is not being submitted for JTED funding. Any other items still needed are being addressed through the partner district.

14. Discussion and possible action on changing the January Board Meeting date.

Superintendent West asked if the Board would consider another date for the January 3rd board meeting due to all districts being on break. The Board determined that another date would not have the necessary quorum. The meeting day will remain January 3, 2017 but the location has been changed to the Interagency Council Office located at 1940 Mesquite Ave, Ste #M in Lake Havasu City. No motion was required since the date was not changed.

15. Receipts of articles and correspondence. Information only.

16. Future agenda items.

Bolts training conference, Dual enrollment IGA, Extra allocation Fund 467, Board evaluation, Partner Districts expense reporting for FY17.

17. Motion to adjourn.

Motion: Board Member Cave made a motion to adjourn the meeting at 8:12 p.m. Board Member Sloan seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Sloan, Heredia, Eigenbrodt, Cave
NAYES: None **MOTION CARRIED.**

ADJOURNMENT

Dated this 6th day of December 2017.

Bev Goolsby, Recording Secretary

Michael Eigenbrodt, Board Chairperson

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.