



## MISSION

**The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.**

## WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

**WEDNESDAY, OCTOBER 4<sup>TH</sup>, 2017**

**5:30 P.M. – REGULAR BOARD MEETING**

**RIVER VALLEY HIGH SCHOOL – LIBRARY**

**2250 East Laguna Road, Mohave Valley, AZ 86440**

## MINUTES

**NOTE:** The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

**NOTE:** The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney. *IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY.*

## **CALL TO ORDER**

Board Chair Eigenbrodt called the meeting to order at 5:38 p.m.

## **PLEDGE OF ALLEGIANCE**

Superintendent West led the Pledge of Allegiance.

## **ROLL CALL**

### **Board Members Present:**

James Gray

Michael Eigenbrodt

Jane Sloan

Rosemarie LeFebvre

Tom Duranceau

**Board Members Not Present:**

Jim Cave  
Mike Chumley

**Others present:**

Superintendent West, Bev Goolsby, Marsha Becker, Shawna Schneikart, Tony Mallinger, Jason Gee, Gina Covert, Kim Matie, Julie Stickel, Dan Stickel, Kirk Gebicke, Amanda Hereda, Michele Leyendecker, Steve Mink, Mike Jackson, Brenda Jackson, Craig Fischer, Roxann Boyce, Dorn Wilcox.

**CALL TO THE PUBLIC**

None.

**AGENDA MODIFICATIONS:**

No motion to modify.

**WAIVER MOTION:**

**Motion:** Board Member LeFebvre made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member Gray seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Duranceau, Eigenbrodt, Sloan, Gray, LeFebvre. NAYES: None. **MOTION CARRIED.**

**SUPERINTENDENTS REPORT**

Superintendent West reviewed her monthly events to include district operations, travel, updates and upcoming events.

**WAVE OUTSTANDING WORK AWARD**

The Wave Outstanding Work Award was presented by Gina Covert to Mike Jackson in recognition of his dedication to his program, to his students' growth within their programs and his continued commitment to their CTSO endeavors. He values education and CTE and supports both with positive energy and enthusiasm.

**CTE DIRECTOR REPORTS**

As included in the Board packet.

**GOVERNING BOARD MEMBER REPORTS**

Board member Duranceau attended the Mohave County ASBA meeting at Lee Williams High School as well as the ASBA Law Conference in Phoenix. He appreciates the opportunity to attend these events and thanked those that were on ASBA committees.

Board Chair Eigenbrodt also attended the Mohave County ASBA meeting at Lee Williams High School as well as the ASBA Law Conference and represented WAVE at the Delegate Assembly during the Law Conference. He reported that the topics discussed are always enlightening.

Board Member LeFebvre attended the Mohave County ASBA meeting at Lee Williams High School as well as and indicated she was thankful for the training and support shown at the event for education.

Board Member Sloan also attended the Mohave County ASBA meeting at Lee Williams High School and was thankful for the training and support.

### **ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA**

No items were withdrawn from the Consent Agenda, but Superintendent West asked that the Open Meeting Law Training Minutes be changed to reflect the correct date on the last page.

### **CONSENT AGENDA**

- 1. Approve WAVE District operating expense vouchers and payroll vouchers.**
- 2. Discussion and possible action to approve the minutes of the September 6, 2017 Open Meeting Law Training and Regular Board Meeting.**

**Motion:** Board Member Gray made a motion to approve the Consent Agenda with the correction to the September 6<sup>th</sup> Open Meeting Law training minutes as presented. Board Member Duranceau seconded the motion.

**Vote:** A vote was taken on the motion. AYES: LeFebvre, Sloan, Eigenbrodt, Duranceau, Gray  
NAYES: None. **MOTION CARRIED.**

### **OLD BUSINESS**

- 3. Second reading, discussion and possible action on change in policies as advised by the Arizona School Boards Association – Policy Services Advisory #588-600 and #601.**

Board Member LeFebvre asked Superintendent West how policy #592 applies to our district. Superintendent West responded that Joint Districts are allowed to provide courses to adult students per statute but that we do not receive funding for them from Arizona Department of Education as we do for students in grades 10-12.

**Motion:** Board Member Duranceau made a motion to approve the Policy advisory #588-600 and #601 as presented. Board Member LeFebvre seconded the motion.

**Vote:** A vote was taken on the motion. AYES: LeFebvre, Sloan, Eigenbrodt, Duranceau, Gray  
NAYES: None. **MOTION CARRIED.**

### **NEW BUSINESS**

- 4. Discussion and reports on previously awarded grant requests to Colorado River Union High School District.**

Craig Fischer reported on the Unique Opportunity Grant for Mohave High School. He indicated that the items to transport equipment to CTSO events and the storage areas are all complete. He

also presented on the Growth Grant at Mohave High School. The items for Mr. Olvera's shop (workbenches, drill press, saws, etc.) were all ordered and are in use. The electrical has been updated as well. Roxann Boyce reported on both the Unique Opportunity and Growth Grant for River Valley High School. They ordered supplies and equipment that helped support work based learning in a variety of programs. Everything has been received and enrollment numbers have increased in her program specifically. Mrs. Covert added that the funds helped create an organized area for the programs. The Board requested that perhaps we can tour Mr. Olvera's lab the next time we are at Mohave High School.

**5. Discussion and possible action on Unique Opportunity Grant request Mohave High School.**

Dan Stickel requested funding for Mohave High School to order a die cut machine and laminating machine for the Education Professions/Early Childhood program. They are also requesting funds to improve computer lab safety by ordering and installing cable management trays and surge protectors. The last item is a small amount of funding to purchase supplies for more storage for fire science which Mr. Olvera and his students will build. Board Member Duranceau asked about the number of students served as listed on grant request. The large number is due to multiple teachers being involved in the grant.

**Motion:** Board Member Sloan made a motion to approve the Unique Opportunity Grant for Mohave High School as presented not to exceed \$5,000.00 with changes at the discretion of the Superintendent. Board Member LeFebvre seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Duranceau, LeFebvre, Gray, Eigenbrodt, Sloan NAYES: None. **MOTION CARRIED.**

**6. Discussion and possible action on Unique Opportunity Grant request River Valley High School.**

Roxann Boyce and Mike Jackson presented the grant request to the governing board. They are requesting funding to purchase a manikin for the medical program and an award/sticker printing system for the culinary program. Board Member Duranceau inquired how this manikin is different from other manikins. Mrs. Boyce indicated that this manikin relates to elderly people and the proper care that needs to be provided to that age group.

**Motion:** Board Member LeFebvre made a motion to approve the Unique Opportunity Grant for River Valley High School as presented not to exceed \$5,000.00 with changes at the discretion of the Superintendent. Board Member Sloan seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Duranceau, LeFebvre, Gray, Eigenbrodt, Sloan NAYES: None. **MOTION CARRIED.**

**7. Discussion on Colorado River Schools Fieldhouse – information only**

Colorado River Schools Superintendent, Riley Frei, spoke about the recently approved fieldhouse bond project and its impact on both the high schools and community. The bond amount was \$32.5 million and the location is near the Target shopping center. They are using

CORE Construction as their project manager. A related project that was also funded, through other sources, includes bridge across the Colorado River near this location. Superintendent Frei is excited about the opportunities this facility will bring for CTE. He hopes that we can maximize programs by centralizing in this locations where both schools have access. He mentioned such programs as sports medicine and information technology and is hoping to come back to us at a later date for a partnership. The ground breaking will be October 25 at 9:00 a.m. Mr. Frei also thanked the governing board for rotating their meetings to each of the partner districts and visiting their campuses.

**8. Discussion and possible action to approve the district Classroom Site Fund Plan (301 Plan).**

Superintendent West asked for approval of the plan as presented.

**Motion:** Board Member LeFebvre made a motion to approve the Classroom Site Fund Plan for the 2017-2018 as presented. Board Member Sloan seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Duranceau, LeFebvre, Gray, Eigenbrodt, Sloan NAYES: None. **MOTION CARRIED.**

**9. Discussion and possible action to approve the District's FY 17 Annual Financial Report (AFR).**

Superintendent West explained to the Board that the Annual Financial Report is used to tell the Arizona Department of Education what happened financially in the district for the past year. Once approved by the Board, the report will be submitted to the state by October 15. The amounts represented in the report match our district accounting system.

**Motion:** Board Member Duranceau made a motion to approve the Annual Financial Report for FY17 as presented. Board Member Gray seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Duranceau, LeFebvre, Gray, Eigenbrodt, Sloan NAYES: None. **MOTION CARRIED.**

**10. Discussion and possible action to approve the District FY 18 Budget Revision #1 as related to the intended 1.06% teacher salary increase pursuant to Laws 2017, Ch 305 §33.**

Superintendent West explained that the District has received continual guidance from the state on how the intended 1.06% salary increase would be calculated. The revision is needed by November 1<sup>st</sup> so they can calculate exact amounts districts should be paid per the information submitted in the FY17 Annual Financial Report. Board Member LeFebvre wanted to confirm that this is a one-time payment that does not effect the salary scale. The amount for the WAVE District is less than \$1200.

**Motion:** Board Member LeFebvre made a motion to approve the District FY18 Budget Revision#1 as presented. Board Member Gray seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Duranceau, LeFebvre, Gray, Eigenbrodt, Sloan  
NAYES: None. **MOTION CARRIED.**

**11. Discussion and possible action on WAVE District serving returning graduated students.**

Superintendent West wanted to start the discussion about serving returning students and get input and feedback from the Board. She reviewed some of the historical and current methods being utilized. Board Member Duranceau was concerned with the amount of time it would take to market and track these students along with the uncertainty of the funding source. Board Member LeFebvre questioned the budget impact and what kind of opportunities would exist for students. The Board directed Superintendent West to contact partner colleges and present more information on the potential student numbers and financial impact.

**12. Discussion and possible action to accept the resignation of Parker Board Member Michael Chumley and Lake Havasu Board Member James Gray.**

Board Member Gray thanked everyone for his time on the Board. Due to his new position at Planning and Economic Development, he felt it was necessary for him to resign. He believes that it is time for new ideas and new people to participate on the Board and it is his time to move on to something else.

**Motion:** Board Member Sloan made a motion to accept the resignations of Board Members Gray and Chumley. Board Member LeFebvre seconded the motion.

**Vote:** A vote was taken on the motion. AYES: LeFebvre, Eigenbrodt, Sloan  
NAYES: Duranceau. ABSTAIN: Gray **MOTION CARRIED.**

**13. Discussion and possible action to determine process to replace vacant Board Member seats.**

Superintendent West reviewed how each county plans to handle the replacement of vacant Board seats. LaPaz County School Superintendent will post the vacancy and appoint a new member. Mohave County School Superintendent requests that the Board bring him a recommendation for the replacement.

The Board directed Superintendent West to post the vacancy for Mohave County on the District and County School Superintendent website (if possible) requesting interested parties to apply by October 20 and to indicate the position is open until filled. Letters should be submitted to the Superintendent and then forwarded to the Board for review. A Board meeting will be scheduled for October 23 or 24 to determine a course of action.

**14. Discussion of business manager's financial report. Information only.**

Mrs. Goolsby presented the current financial report including the student activities fund.

**15. Receipts of articles and correspondence. Information only.**

Articles and correspondence included Board self-evaluation tool, ASBA-ASA Annual Conference, ASBA Legislative Workshop, ASBA Annual Awards Program

**16. Future agenda items.**

Future agenda items include: ASBA By-Law Proposal, Board Self Evaluation Tool, WIKI Consortium update, and enrollment for SY 17-18.

**17. Motion to adjourn.**

**Motion:** Board Member LeFebvre made a motion to adjourn the meeting at 7:13 p.m. Board Member Sloan seconded the motion.

**Vote:** A vote was taken on the motion. AYES: Duranceau, LeFebvre, Gray, Eigenbrodt, Sloan  
NAYES: None **MOTION CARRIED.**

**ADJOURNMENT**

**Dated this 4th day of October 2017.**

**Bev Goolsby, Recording Secretary**

**Michael Eigenbrodt, Board Chairperson**

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.