



MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

WEDNESDAY, September 6, 2017

5:00 P.M. – Open Meeting Law Training

5:30 P.M. – REGULAR BOARD MEETING

LAKE HAVASU HIGH SCHOOL – LIBRARY
2675 S. Palo Verde Blvd., Lake Havasu City, AZ 86403

MINUTES FOR TRAINING

CALL TO ORDER

Board Chair Eigenbrodt called the meeting to order at 5:07 p.m.

ROLL CALL

Board Members Present:

Jim Cave
James Gray
Michael Eigenbrodt
Jane Sloan
Rosemarie LeFebvre
Tom Duranceau

Board Members Not Present:

Mike Chumley

Others present:

Superintendent West
Bev Goolsby
Mr. Dollins, Legal Counsel (telephonically)

OPEN MEETING LAW TRAINING

Mr. Dollins started the training session with a brief description of what he will cover to help the Governing Board meet their accountability to the open meeting laws. This included: intent of open meeting laws, agendas/notices, call to public/employee reports, executive sessions, meeting minutes and consequences of open meeting law violations.

The intent of the open meeting law is to allow the public to see what decisions are being made as they relate to a government entity

When members of the governing board are in the same place at the same time and make up a quorum it is a “public” meeting, which requires at least a 24-hour advance posting of an agenda. At these meetings, the agenda should be transparent and understandable to anyone present what the Board is going to review, discuss and any possible motions that might be made. If the members of the Governing Board are attending a class, conference or event and it may appear to the public that a “quorum” is present, a courtesy posting can be done stating that no JTED business will be discussed. Physical postings of agendas are established at the annual organizational meeting and should be in a location accessible to the public. Agendas cannot be changed if the meeting is less than 24 hours away.

Confidential information that is not for public review needs to be identified briefly on the agenda and listed as an executive session item. The agenda must reference the statute that deems an executive session possible. Also, if the executive session is in regards to an employee, the employee must receive notification 24 hours prior to meeting.

It is up to the Governing Board if they want a “call to the public.” It may be at the beginning of the meeting or at the time of the particular agenda item. The Board may not discuss or take action on items heard during a “call to the public.” The Governing Board may choose to have any public issues of concern on future agendas so that it can be discussed. Superintendent, Governing Board and employee reports should be listed on the agenda but no action or discussion should take place.

Regular meeting minutes are a documentation of what happened at the meeting and should include any discussion and motions. Executive session minutes are not as detailed but must be written up and stored in a secure environment.

TRAINING ADJOURNMENT AT 5:36 P.M.
Dated this 6th day of September 2017.

Bev Goolsby, Recording Secretary

Michael Eigenbrodt, Board Chairperson

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.



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MINUTES

NOTE: The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

NOTE: The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney. *IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY.*

CALL TO ORDER

Board Chair Eigenbrodt called the meeting to order at 5:40 p.m.

PLEDGE OF ALLEGIANCE

Board Chair Eigenbrodt led the Pledge of Allegiance.

ROLL CALL

Board Members Present:

Jim Cave

James Gray

Michael Eigenbrodt

Jane Sloan

Rosemarie LeFebvre
Tom Duranceau

Board Members Not Present:

Mike Chumley (has given verbal resignation to Superintendent West)

Others present:

Superintendent West, Bev Goolsby, Marsha Becker, Karla Desper, Shawna Schneikart, Jason Gee, Gina Covert, Kim Matie, Armando Heredia, Richard Lamb, Cathy Bailey-Bagbey, Francine Galea, Marie Hendry.

CALL TO THE PUBLIC

None.

AGENDA MODIFICATIONS:

No motion to modify.

WAIVER MOTION:

Motion: Board Member LeFebvre made a motion to waive the reading in full resolutions presented for adoption at this meeting. Board Member Gray seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Eigenbrodt, Cave, Sloan, Gray, LeFebvre. NAYES: None. **MOTION CARRIED.**

SUPERINTENDENTS REPORT

Superintendent West reviewed her monthly events to include district operations, travel, updates and upcoming events.

WAVE OUTSTANDING WORK AWARD

The Wave Outstanding Work Award was presented by Marsha Becker to Francine Galea who works in the Career Center at Lake Havasu High School. As the first and last person the students see, she has a great impact on these students, answering questions and providing support to school and life issues. She is also a support to WAVE with concurrent classes and testing.

CTE DIRECTOR REPORTS

As included in the Board packet.

GOVERNING BOARD MEMBER REPORTS

Board member Duranceau attended the County School Superintendents meeting and learned of Lake Havasu's "Build Your Own" process to increase the number of students entering the education field. Mr. Duranceau also invited the Board to attend the Mohave County ASBA meeting on September 21, 2017 at 5:00 p.m. at Lee Williams High School. He also thanked those that were on ASBA committees.

Board Chair Eigenbrodt thanked Superintendent West for attending the early morning Rotary meeting in Lake Havasu last month presenting an uplifting and positive view of WAVE JTED.

ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

Board Member Cave asked that Item #1 didn't necessarily need to be withdrawn but had questions for discussion.

CONSENT AGENDA

- 1. Approve WAVE District operating expense vouchers and payroll vouchers.**
- 2. Discussion and possible action to approve the minutes of the August 2, 2017 Regular Board Meeting.**
- 3. Discussion and possible action to approve the WAVE Central Campus list of proposed fundraisers for the 2017-2018 school year.**

Motion: Board Member Duranceau made a motion to approve the Consent Agenda with Item #1 withdraw for discussion. Board Member LeFebvre seconded the motion.

Vote: A vote was taken on the motion. AYES: LeFebvre, Sloan, Eigenbrodt, Duranceau, Gray, Cave NAYES: None. **MOTION CARRIED.**

Discussion: Board Member Cave questioned the expense for SiriusXM on the district vehicle on voucher #1805. Board Member Gray did not see that this was an unreasonable expense for the district.

Motion: Board Member Gray made a motion to approve Item #1 on the Consent Agenda as presented. Board Member Sloan seconded the motion.

Vote: A vote was taken on the motion. AYES: LeFebvre, Sloan, Eigenbrodt, Duranceau, Gray NAYES: Cave. **MOTION CARRIED.**

OLD BUSINESS

None.

NEW BUSINESS

- 4. Discussion and reports on previously awarded grant requests to Lake Havasu Unified School District.**

Marsha Becker thanked the Board for the grant from last year and noted the positive impact that it has had on the programs. The Media Center has been very busy with guest speakers, classes/students, and advisory groups experiencing the new upgrades. Mrs. Becker also stated that Hastings closing was timely for the school as they did receive the book shelves now located in the back of the room from that business. This transformation of the space included increasing seating to 100, an upgraded laptop cart, wireless audio and projector/TV screens.

Mr. Miller's automotive shop computer lab is set up and in use for the CNC machine. There are pictures of the lab in Mrs. Becker's CTE report.

5. Discussion and possible action on Unique Opportunity Grant request from Lake Havasu High School

Mrs. Hendry and Ms. Bagby from Little Knights Preschool presented their need to upgrade the hand washing area at the preschool in order to meet the very restrictive guidelines that are required to be a five-star rated program. A trough sink will help them meet these guidelines.

Motion: Board Member LeFebvre made a motion to approve the Unique Opportunity Grant for the Little Knights Preschool not to exceed \$5,000.00 as presented. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, LeFebvre, Gray, Eigenbrodt, Cave, Sloan NAYES: None. **MOTION CARRIED.**

6. First reading in change in policies as advised by the Arizona School Boards Association – Policy Services Advisory #588-600 and #601.

First reading is provided as information to the Board. No action required.

7. Discussion and possible action on the Arizona School Boards Association (ASBA) bylaw changes request notice.

Superintendent West noted that this is presented to the board if they have anything they would like to recommend be changed in the current association bylaws. The Board had no action at this time.

8. Discussion of business manager's financial report. Information only.

Mrs. Goolsby presented the current financial report including the student activities fund.

9. Discussion and possible action on changing the name from Joint Technical Education Districts (JTED) to Career and Technical Education Districts (CTED).

Superintendent West reported to the Board that there has been discussion about changing the current name of JTED (Joint Technical Education District) to CTED (Career and Technical Education District). The goal is to make it easier for people to understand and know what our districts do. Superintendent West provided the Board with feedback from other JTED districts and noted she is neutral to this change. Board members discussed the name recognition of JTED vs. CTED, the expense of the changes, and the work that has been done over the last two years to promote JTEDs noting our own branding should be what conveys the message. The Board directed the Superintendent to relay that it was not in favor of changing the name at this time.

10. Discussion and possible action to approve the addition of welding to the list of JTED eligible central/concurrent programs at Arizona Western College.

Motion: Board Member Duranceau made a motion to approve the addition of the welding program to the Arizona Western College listing of central/concurrent programs. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Eigenbrodt, Cave, Gray, Sloan, LeFebvre, Duranceau. NAYES: None. **MOTION CARRIED**

11. Receipts of articles and correspondence. Information only.

Articles and correspondence included invitations to ASBA County Meetings for Mohave on September 21 & LaPaz on September 20 and handouts from Expect More Arizona.

12. Future agenda items.

Superintendent West will have 301 Plan for our Central Campus teachers, IGA amendments, and discussion of adult students.

13. Motion to adjourn.

Motion: Board Member Duranceau made a motion to adjourn the meeting at 6:40 p.m. Board Member LeFebvre seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, LeFebvre, Gray, Eigenbrodt, Sloan, Cave. NAYES: None **MOTION CARRIED.**

ADJOURNMENT

Dated this 6th day of September 2017.

Bev Goolsby, Recording Secretary

Michael Eigenbrodt, Board Chairperson

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