



MISSION

The Western Arizona Vocational Education District, collaborating with business and community, provides students' academic, career, and technical preparation for a global competitive marketplace.

WESTERN ARIZONA VOCATIONAL EDUCATION DISTRICT GOVERNING BOARD

WEDNESDAY, JANUARY 11, 2017

5:00 – TOUR OF CTE LABS *For those interested.***

5:30 P.M. – REGULAR BOARD MEETING

RIVER VALLEY HIGH SCHOOL

2250 East Laguna Road, Mohave Valley, AZ 86440

MINUTES

NOTE: The Governing Board received the staff reports and recommendations, plus supporting documentation from staff for all the items on the agenda. This information was distributed not less than 24 hours prior to the meeting date in accordance with District Policy BEDBA. Individual Board Members contact staff with any questions regarding agenda items. As a result of this preparation, items that appear to be routine will typically be handled very quickly, and discussion on disputed or questionable items can begin from a position of general understanding.

NOTE: The Governing Board, by a duly passed motion, may vote in public session to adjourn to executive session on any agenda item in compliance with A.R.S. Section 38.431.03, including legal advice from its attorney. *IN ACCORDANCE WITH A.R.S. SECTION 38-431.03 (A) THE GOVERNING BOARD, BY A DULY PASSED MOTION, MAY ADJOURN TO EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL MATTERS THAT MAY ARISE CONCERNING AN AGENDA ITEM REGARDING (1) PERSONNEL; (2) RECORDS EXEMPT BY LAW FROM PUBLIC INSPECTION; (3) CONSULTATION WITH LEGAL COUNSEL; (4) DISCUSSION WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION; (5) NEGOTIATIONS WITH EMPLOYEE ORGANIZATIONS; (6) INTERNATIONAL AND INTERSTATE NEGOTIATIONS; AND (7) NEGOTIATIONS REGARDING PURCHASE OR LEASE OF REAL PROPERTY.*

CALL TO ORDER

Board Chair Cave called the meeting to order.

PLEDGE OF ALLEGIANCE

Board member led the Pledge of Allegiance.

ROLL CALL

Board members present:

Thomas Duranceau

Jim Cave

Michael Eigenbrodt

Rosemarie LeFebvre
Jane Sloan
Mike Chumley

Board members not present:

James Gray

Other present:

Amy West, Superintendent

Shawna Schneikart

Marsha Becker

Carol Gunnerson

Gina Covert

Jason Gee

Dorn Wilcox

*numerous teachers and parents

ORGANIZATIONAL MEETING

➤ **Motion to proceed with Organizational Meeting.**

Motion: Board Member LeFebvre made a motion to proceed with the organizational meeting. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Cave, Eigenbrodt, LeFebvre, Sloan, Chumley. NAYES: None. **MOTION CARRIED.**

➤ **Organizational Meeting of the Governing Board**

a. Election of a Chair for 2017

Motion: Board Member LeFebvre made a motion to nominate Michael Eigenbrodt as the Governing Board Chair for 2017. Board Member Duranceau seconded the motion.

Discussion: Board Member Duranceau noted that next year will be a challenging year and that the other Board members would all be there to assist. Board Member Cave listed requirements of the Board Chair position.

Vote: A vote was taken on the motion. AYES: Duranceau, Cave, Eigenbrodt, LeFebvre, Sloan, Chumley. NAYES: None. **MOTION CARRIED.**

b. Election of a Vice-Chair for 2017

Motion: Board Member Cave made a motion to nominate Rosemarie LeFebvre as the Governing Board Vice Chair for 2017. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Cave, Eigenbrodt, LeFebvre, Sloan, Chumley. NAYES: None. **MOTION CARRIED.**

c. Set Meeting Calendar for 2017

Motion: Board Member Duranceau made a motion to continue having Board meetings on the first Wednesday of the month at 5:30 and to maintain the established meeting rotation schedule. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Cave, Eigenbrodt, LeFebvre, Sloan, Chumley. NAYES: None. **MOTION CARRIED.**

➤ **Motion to adjourn Organizational Meeting and reconvene Regular Governing Board Meeting.**

Motion: Board Member LeFebvre made a motion to adjourn the organizational meeting and reconvene the regular meeting. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Cave, Eigenbrodt, LeFebvre, Sloan, Chumley. NAYES: None. **MOTION CARRIED.**

CALL TO THE PUBLIC

None.

AGENDA MODIFICATIONS:

Motion: Board Member LeFebvre made a motion to move Items #4-5 to after Item #10. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Cave, Eigenbrodt, LeFebvre, Sloan, Chumley. NAYES: None. **MOTION CARRIED.**

WAIVER MOTION:

Motion: Board Member Duranceau made a motion to waive in full resolutions presented for adoption at this meeting. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Cave, Eigenbrodt, LeFebvre, Sloan, Chumley. NAYES: None. **MOTION CARRIED.**

SUPERINTENDENTS REPORT

Superintendent West reviewed her monthly events to include district operations, travel and Central Campus updates. She also welcomed new Board Members Chumley and Sloan.

WAVE OUTSTANDING WORK AWARD

Mrs. Covert presented Brenda Jackson with the WOW Award in recognition of her multiple duties and responsibilities. These items included: Skills USA, dual enrollment, student certifications, and working with the district food service provider.

CTE DIRECTOR REPORTS

As included in the Board packet.

STUDENT RECOGNITION

Mr. and Mrs. Jackson recognized Skills USA students at River Valley High School for earning their Statesmen and Advanced Statesmen awards. Mrs. Jackson was also recognized as earning the award as an advisor!

GOVERNING BOARD MEMBER REPORTS

Board Member Cave reported that he had attended the ASBA Conference in December as well as the Governor's speech where he was able to meet with people supporting the JTEDs.

Board Member Duranceau also attended the December ASBA Conference. At the conference, he facilitated a session on international teachers and attended the CRUHSD session on

consolidation in which people were very interested. He encouraged Board members to attend the BOLTS Conference.

Board Member Eigenbrodt reported on a new program his agency has developed called CREW which is for kids with substance abuse problems.

ITEMS TO BE WITHDRAWN FROM CONSENT AGENDA

None.

CONSENT AGENDA

- 1. Approve WAVE District operating expense vouchers.**
- 2. Discussion and possible action to approve the minutes of the December 7th, 2016 Regular Board Meeting of the Western Arizona Vocational Education District.**
- 3. Discussion and possible action to approve the hiring of Beverly Goolsby as the WAVE Business Manager/Operations Specialist starting January 17, 2017.**

Motion: Board Member LeFebvre made a motion to accept the Consent Agenda as presented. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Cave, Eigenbrodt, LeFebvre, Sloan, Chumley. NAYES: None. **MOTION CARRIED.**

OLD BUSINESS

- 4. Discussion and possible action regarding employment needs for the WAVE District. The Board may discuss this matter in executive session pursuant to A.R.S. § 38-431.03 (A)(3) and (4).**

Superintendent West reported that with the hiring of the business manager, it will no longer be necessary to have the temporary office help that was providing support. She did, however, recommend that we continue to use the business manager support as needed. The next step will be to post the program coordinator position.

- 5. Discussion and possible action regarding the FY14 and FY15 audit. The Board may discuss this matter in executive session pursuant to A.R.S. § 38-431.03 (A)(3) and (4).**

Motion: Board Member Duranceau made a motion to discuss the FY14/FY15 audit in executive session pursuant to A.R.S. § 38-431.03 (A)(3) and (4). Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Cave, Eigenbrodt, LeFebvre, Sloan, Chumley. NAYES: None. **MOTION CARRIED.**

Motion: Board Member Duranceau made a motion to move out of Executive Session and back into the Regular Board Meeting. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Cave, Eigenbrodt, LeFebvre, Sloan, Chumley. NAYES: None. **MOTION CARRIED.**

NEW BUSINESS

6. Discussion and possible action on Growth and Sustainability Grant requests from River Valley High School.

Mrs. Covert, Mike Jackson, Roxann Boyce, Robert Stanfield and Steve Mink were on hand to present the Growth and Sustainability Grant request for \$25,000. Mr. Jackson noted that approximately \$10,000 of the grant would be allocated to Allied Health program and \$7,500 each to the welding and fire programs. All materials will be used to support hands on learning. Board Member Duranceau inquired about the relevance of the “real babies” in the nursing program. Ms. Boyce indicated that approximately half of her students want to do something in the medical field that relates to infants/pediatrics and that they had already borrowed the babies from the Early Childhood program and it proved to be a valuable lesson. Board Member Cave asked each of the instructors to give examples of placement from their programs. All had stories of success from their program.

Motion: Board Member LeFebvre made a motion to approve the Growth and Sustainability Grant for River Valley High School not to exceed \$25,000. Board Member Duranceau seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Cave, Eigenbrodt, LeFebvre, Sloan, Chumley. NAYES: None. **MOTION CARRIED.**

7. Discussion and possible action on Growth and Sustainability Grant requests from Mohave High School.

Mr. Olvera presented the Growth and Sustainability Grant for Mohave High School in the amount of \$25,000. This is Phase 2 of the construction trades facility. He gave an overview of the program indicating that much of the equipment/tables are old/out of date, but enrollment numbers are going up every year. Mrs. Covert also included that their advisory members are looking for people to fill their positions. Board Member Duranceau questioned how technology has changed over the years and if the program used applied math. Mr. Olvera used the example of the CNC machine he is requesting compared to the old router tools previously used. He also indicated that in his program he is able to expand the knowledge that students get in the math department. Board Member Sloan has had the opportunity to work with Mr. Olvera and see first-hand the positive effects this program has had. Board Member LeFebvre complimented the program on their completer and assessments data. Superintendent West recommended that Mr. Olvera visit Kingman and Lake Havasu High School as they have also went through shop renovations and equipment updates.

Motion: Board Member Duranceau made a motion to approve the Growth and Sustainability Grant for Mohave High School not to exceed \$25,000. Board Member Cave seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Cave, Eigenbrodt, LeFebvre, Sloan, Chumley. NAYES: None. **MOTION CARRIED.**

8. Discussion of business manager's financial report. Information only.

The Business Manager's report was presented. Once the new Business Manager is on board, this report format will continue and more information can be provided each month.

9. Discussion and possible action on Governing Board Self Evaluation.

Superintendent West provided the Board with a copy of the Board Self Evaluation. This item had been tabled from the December Board meeting. The summary included responses from six of the seven Board members. Board Member Eigenbrodt did not complete the evaluation.

Motion: Board Member Duranceau made a motion to accept the Board Self Evaluation for December 2016. Board Member LeFebvre seconded the motion with discussion.

Discussion: Board Member LeFebvre recommended that the Board use the statements at the end of the evaluation at our planning session.

Vote: A vote was taken on the motion. AYES: Duranceau, Cave, Eigenbrodt, LeFebvre, Sloan, Chumley. NAYES: None. **MOTION CARRIED.**

10. Discussion and possible action on scheduling a Governing Board Budget Workshop meeting.

Superintendent West indicated that last year the Board held a budget workshop in March. The workshop is meant to look at remaining current year funds and set goals for the next year. The new business manager and Supt West will work with our outside support to analyze our current budget so the Board can have an accurate picture. If possible, the Board will be provided with preliminary information prior to the next meeting.

The Board directed Supt West to place this item on the February agenda with the potential of having an extra meeting held at the Central Campus to discuss the budget.

11. Receipts of articles and correspondence. Information only.

Board members and Supt have opportunity to share articles and correspondence with the group. Board members didn't have any items to share. Supt West requested Board members to let her know if they would be attending the attached BOLTS workshop.

12. Future agenda items.

Future agenda items include: salaries/benefits, MCC strategic planning, Board Policy updates, budget workshop.

13. Motion to adjourn.

Motion: Board Member Cave made a motion to adjourn the meeting. Board Member LeFebvre seconded the motion.

Vote: A vote was taken on the motion. AYES: Duranceau, Cave, Eigenbrodt, LeFebvre, Sloan, Chumley. NAYES: None. **MOTION CARRIED.**

ADJOURNMENT

Dated this 11th day of January 2017.

Amy West, Recording Secretary

Michael Eigenbrodt, Board Chairperson

Pursuant to the Americans with Disabilities Act (ADA), the WAVE District endeavors to ensure the accessibility of all its programs, facilities, and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Amy West at 928-753-0747 at least twenty-four (24) hours prior to the meeting so an accommodation may be arranged.