

EMERGING PROGRAMS RUBRIC

Criteria Summary _____ year

Program _____ Teacher _____

School District _____ Telephone Number _____

Only new JTED programs in their first or second year of operation can be funded as an “Emerging” Programs. First year programs have two years to meet the criteria for a “High Quality Program.” If a new program is in its second year of operation, documentation to meet the High Quality criteria must be submitted during the spring term.

Please a check mark next to the criterion that best fits the program. Documentation for each criterion must be submitted. There should only be one check per row. Emerging Programs must meet the criteria which are starred on an annual basis.

EMERGING	
√	1.0 Program Delivery and Facilities
★	1.1 ADE Program Approval
	1.2 Classroom/labs have all equipment as recommended by ADE
	1.3 Adequate facilities
	1.4 Students and teacher have access to computers and peripheral equipment
	1.5 At least two courses supporting the program are offered and have enrollment each year
	1.6 Curriculum is delivered in a coherent sequence of instruction.
	1.7 Most students complete prerequisites before enrolling in a coherent sequence of instruction
	1.8 Applicable safety standards are maintained
★	1.9 A comprehensive CTE program plan is being developed with advisory committee assistance
√	2.0 Curriculum and Instruction
	2.1 Some related academic skills are taught
	2.2 A fully-developed syllabus is available for all courses
★	2.3 Syllabi is approved by WAVE
	2.4 Job Acquisition and “soft skills” are taught
√	3.0 Program Support
★	3.1 Program has access to the School’s advisory committee
	3.2 Part-time CTE Director/Supervisor is available
★	3.3 Organizing a CTSO with local chapter activities
★	3.4 The district provides an annual evaluation of the program

√	4.0 Workplace Readiness
	4.1 Students are taught related career and work-place readiness skills each year defined by ADE program standards
	⊗ 4.2 Annual placement Surveys are completed
	⊗ 4.3 Students complete ADE proficiency assessments.
	4.4 Students obtain a certificate of completion showing all ADE standards mastered
	4.5 Organizing a school-based enterprise and/or work-based learning activities.
	4.6 Business and industry partnerships are being developed and formalized

⊗ Placement goals will be based on ADE goals and established on an annual basis.

⊗ Percentages will be determined from ADE testing system

√	5.0 Teaching Staff
★	5.1 CTE Certified Teacher/s
	5.2 Teacher participates in 15 hours of professional development/yr.
	5.3 Teacher demonstrates traditional teaching pedagogy
	5.4 Teacher is participates in the district's professional review.
	5.5 Teacher participates in cross curricular lesson development

COMPILATION OF DATA

	Max Pts	Required Criteria	Number of Criteria met
Program Delivery and Facilities	9	2	
Curriculum and Instruction	4	1	
Program Support	4	3	
Workplace Readiness	6	-	
Teaching Staff	5	1	
Total Points for each column	28	7	

24-27 If the program successfully meets 24 to 28 of the criteria, including the 6 required criteria, it meets the emerging program level and is eligible for WAVE Funding.

22-23 If the program successfully meets 22-24 of the criteria, including the 7 required criteria, it meets provisional status and will have one more year of WAVE Funding.

0-21 If the program meets less than 21 of the criteria, it is no longer eligible for WAVE funding for the next fiscal year.

Program Instructor _____ CTE Director _____