



## WESTERN ARIZONA VOCATIONAL EDUCATION Custodial Part-Time as Needed – Job Posting

### **JOB SUMMARY**

This position reports directly to WAVE Central Campus Staff. The employee is responsible for general custodial duties as directed by the WAVE Central Campus staff in order to provide a clean, safe and healthy working environment for the staff and students. Employee must take pride in their work in order to present a positive educational environment to all stakeholders.

### **DUTIES/RESPONSIBILITIES**

- Disinfect all touch surfaces (ie: table tops, counters, handles, etc.)
- Clean restroom facilities.
- Sweep/mop all non-carpeted areas, vacuum carpets, wash and walk back of house.
- Remove trash/reline.
- Wash mirrors/windows/doors (interior/exterior).
- Sweep exterior entry areas and power wash if requested.
- Sweep/mop walk-in cooler and freezer areas.
- Clean out all white floor drains and disinfect.
- Wash & sanitize rubber mats, 3 compartment sinks, handwashing sinks (4), and all trash cans.
- Clean exterior/interior of washer/dryer, ice machine, ovens, and large equipment.
- Dust shelves, counters, etc.
- All other duties as assigned by District staff.

### **QUALIFICATIONS**

- Age 18 or older.
- High school diploma or equivalent (ie: GED).
- IVP Fingerprint Clearance Card.
- Task oriented, reliable, self-starter who takes pride in their work.
- Valid driver's license and ability to work flexible hours.

### **PHYSICAL QUALIFICATIONS**

- The position requires standing, lifting, walking and sometimes strenuous activity. It may require occasional lifting of up to 50 lbs. and on rare occasion up to 100 lbs. There may be exposure to hazardous chemicals and biological agents and the employee must follow OSHA/MSDS requirements.

### **SALARY AND TERMS**

- This is a part-time, as needed position. Approximately 10 hours per week.
- Salary: \$20/Hour
- This position is not benefits eligible but will earn sick leave per policy.

### **APPLICATION PROCEDURE**

- Complete Western Arizona Vocational Education Custodial Application (provided upon request to the Superintendent at [awest@wavejted.org](mailto:awest@wavejted.org) or as posted at [www.wavejted.org](http://www.wavejted.org)).
- **Position is open until filled.**

All questions/contacts concerning this position should be emailed to Amy West, Superintendent at [awest@wavejted.org](mailto:awest@wavejted.org).

**Submit completed application packet to address below or email it to [awest@wavejted.org](mailto:awest@wavejted.org):**

**Western Arizona Vocational Education District #50**

**Attn: Amy West**

**PO Box 69 • Kingman, AZ 86401**

**Phone: 928-753-0747**