



CULINARY INSTRUCTOR/COORDINATOR APPLICATION

Western Arizona Vocational Education #50
 PO Box 7000 • Kingman, AZ 86402
 Phone: 928-753-0747 • Fax: 928-718-4958

EQUAL OPPORTUNITY EMPLOYER: Western Arizona Vocational Education District (WAVE) is an Equal Employment Opportunity Employer in compliance with Title VI of the Civil Rights Act of 1964, Civil Rights Act Title VII of 1972, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990. WAVE does not discriminate on the basis of race, color, religion, national origin, sex, disability or age in employment or in any of its educational programs or in the provisions of benefits and services to students.

Position for which you are applying: Culinary Instructor/Coordinator

This application will be considered complete when the District is in receipt of the following:

- | | |
|---|---|
| <input type="checkbox"/> Letter of Interest | <input type="checkbox"/> Three (3) Current Letters of Recommendation
<i>(Professional references preferred.)</i> |
| <input type="checkbox"/> Resume | <input type="checkbox"/> Transcript(s) of Credits/Degrees
<i>(Required upon hire.)</i> |
| <input type="checkbox"/> Copy of Current AZ Teaching Certification
<i>(If applicable.)</i> | |

1. PERSONAL:

Name: _____ Social Security #: (will be requested if hired)
 (Last) (First) (Middle)
 Address: _____ Email: _____
 (Number/Street) (City) (State/Zip)
 Primary Phone: _____ Other Phone: _____

2. PRESENT EMPLOYMENT:

Title of present position:	Employed by:
Business address:	Business phone:
Number of students supervised:	Number of staff supervised:
Length of time in present position:	Present end date and salary:

3. **SUMMARY OF EXPERIENCE:** List employment experience in chronological order (most recent at top). Please include both teaching and administrative experience.

INSTITUTION AND LOCATION	POSITION	FROM/TO	YEARS

4. SUMMARY OF EDUCATION: (list in chronological order, most recent at top)

NAME OF SCHOOL AND LOCATION – INCLUDE HIGH SCHOOL, COLLEGE, GRADUATE WORK	DATES	SEM. HRS.	DEGREE/ DIPLOMA	MAJOR SUBJECT	MINOR SUBJECT

5. CERTIFICATIONS: (list all you hold)

CERTIFICATION TYPE	CERTIFICATION NUMBER	EXPIRATION DATE

If not presently certified in Arizona, when do you expect to be?

6. COMMUNITY INVOLVEMENT, SERVICE, AND HONORS:

7. REFERENCES: Please List persons who are knowledgeable of your professional work. *Be sure to include your current/most recent immediate supervisor.*

NAME	OFFICIAL POSITION	ADDRESS	DATES	PHONE

May we contact references, both listed and otherwise upon receipt of application? Yes No

Please respond to the following questions. "Yes" answers will not necessarily result in denial of employment. The District will consider all the circumstances, including the date and nature of events that have led to the actions described below. Your written explanation will assist the District in determining your eligibility and suitability for employment. Attach additional sheets if necessary.

1. Have you ever been convicted of, admitted committing, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of drug or alcohol impairment)? You must answer "Yes" even if the matter was later dismissed, deferred, vacated or expunged. If you answer "Yes" you must provide the dates of the proceedings, the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the cases(s).
 Yes No Explanation
2. Have you ever been dismissed (fired) from any job, or resigned at the request of your employer, or while charges against you or an investigation of your behavior was pending? You must answer "Yes" even if the matter resolved with any form of settlement or severance agreement, regardless of its terms. If you answer "Yes" you must provide the dates of the proceedings, the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the cases(s).
 Yes No Explanation
3. Have you ever had any license or certificate of any kind (teaching certificate or otherwise) revoked or suspended, or have you in any way been sanctioned by, or is any charge or complaint now pending against you before any licensing, certification or other regulatory agency or body, public or private? If you answer "Yes" you must provide the dates of proceedings, name, address and telephone number of the agency or body where proceedings took place, a statement of the accusations against you and the final disposition.
 Yes No Explanation
4. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body (teacher certification or otherwise) or by your current or any previous employer. If you answer "Yes" you must provide the name, address and telephone number of the employer or licensing body and a statement of the accusations against you.
 Yes No Explanation
5. Have you ever been convicted of a dangerous crime against children as defined in ARS 13-604.01?
 Yes No If so, provide details, including date of conviction, court where convicted, sentence imposed and present status of convictions.
6. Have you ever been convicted of a felony? Yes No If "Yes," attach an explanation.
7. RECRUITMENT SOURCE: Please indicate the publication or other source where you obtained information regarding this position so we can determine the effectiveness of various recruitment efforts.
8. WRITING SAMPLE: Please describe in an attached one-page document a time when you exhibited strong leadership skills which positively impacted your organization.

I attest that all the information provided in this application is true and correct. I understand that, if employed, false statements shall be considered sufficient cause for dismissal. I authorize the verification of this information and the release of grade transcripts and additional information pertinent to my employment from the sources identified in this application.

Signature of Applicant

Date